



*Where Life is Sweet*

Mayor and Members of the City Council  
**STAFF REPORT**  
For the Meeting of February 13, 2023

**Title/Subject**

Adoption of Resolution 2257 – IGA with Oregon Trail Library District (OTLD) for IT Services

**Summary and Background**

After establishing an IT department in July 2022, we have been approached by various former customers of the Intermountain Educational Service District (IMESD). The Oregon Trail Library District (OTLD) is the latest of these. The OTLD services Morrow County for library services with locations in Heppner, Boardman and Irrigon.

As our staff has been learning the needs of our current clients, we have a bit of unused capacity. We are continually watching this balance so we will be able to maintain a high level of service to any entity we make an agreement with.

**Tie-In to Council Goals**

N/A

**Fiscal Information**

The costs are based on a two day a month contract.

\$1,920 per month

\$23,040 per year

Adding this contract will not require any additional staffing at this time.

**Alternatives and Recommendation**

**Alternatives**

1. Adopt Resolution 2257 and attached IGA without modification.
2. Adopt Resolution 2257 and attached IGA with minor modifications.
3. Direct staff to make major changes to Resolution 2257 and/or the attached IGA and return at a later date.

Recommended Action/Motion

Adopt Resolution 2257 and attached IGA without modification.

**Submitted By: Byron D. Smith**