

# **Minutes of the Airport Advisory Board Meeting Hermiston Municipal Airport**

September 4, 2024  
Airport Terminal, Hermiston, Oregon

## **Call to Order**

The meeting was called to order at 4:00 pm.

## **Roll Call**

Members present: Nicole Westing, Josh Burns and Dan Burns. Absent: Keith Ellis and Jessie McCormamach Josh Burns. Staff present: Mark Morgan and Rolf Leirvik.

## **Agenda**

The Agenda was unanimously approved.

## **Approval of the Minutes**

The minutes from the August 7, 2024 meeting were unanimously approved.

## **Public Comments**

No comments

## **Financial Report**

The financial report ending August 31, 2024 was reviewed

## **Managers' Report**

1. Fuel sales for the month of August were reviewed.
2. Staff reported that the Pavement Improvement Project has been completed. The total work included approximately 15,000 feet of crack repairs, replacement of some asphalt and new paint for the runway. The work took four days and will help extend the life of the runway.
3. There was a discussion of an emergency drill that will be conducted on September 17, 2024. This exercise is being conducted to address the necessary response by Emergency Management and will simulate a hazardous material incident.
4. Staff reported that the new hangar project will continue work with the hangar concrete slab being placed and the taxi lanes completed by approximately October 15<sup>th</sup>. It now anticipated that the hangar will be completed in March 2025.

The meeting was adjourned at 4:40 pm.

The next regular meeting date: Wednesday October 2, 2024.

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Dan Burns