



*Where Life is Sweet*

Mayor and Members of the City Council  
**STAFF REPORT**  
For the Meeting of November 14, 2022

**Title/Subject**

Adoption of Resolution 2244 – IGA with City of Pendleton for IT Services

**Summary and Background**

Earlier this fiscal year, the City was informed by the Intermountain Educational Services District (IMESD) that our rates for IT services were going to drastically increase. To get close to the level of service we were interested in, the rate was going to increase by more than 3X.

After study and research it was determined that in order to adequately meet our own needs as the City of Hermiston, we should establish an internal Information Technology Department. In discussions with surrounding cities (Umatilla, Stanfield, Echo), Morrow County and UCFD1 it was determined that these agencies also had needs that were not being met with their current providers. We were able to reach an agreement with these agencies on cost and service level. Doing this allows us to hire a staff with the technical capabilities that we need with enough time to service additional agencies.

After the initial establishment of an IT Department, City of Hermiston staff has been working very hard to provide good service to the initial five partners listed above. During that time the City of Hermiston has been approached by a number of other entities about providing services. Our initial plan was to try to get six months under our belt before adding any other partnerships. However, the City of Pendleton was in a more desperate situation. They have some internal staff that can provide some of the desktop related support. Their need is in the server/network areas. We have put together an agreement with three days per week of service which we estimate will address those needs.

**Tie-In to Council Goals**

N/A

**Fiscal Information**

The costs are based on a three days a week contract with a \$120 per hour rate.

\$12,500 per month

\$150,000 per year

Staff anticipates the need for additional personnel to service the proposed IGA with the City of Pendleton but revenue generated from this IGA would cover those additional costs.

### **Alternatives and Recommendation**

#### Alternatives

1. Adopt Resolution 2244 and attached IGA without modification.
2. Adopt Resolution 2244 and attached IGA with minor modifications.
3. Direct staff to make major changes to Resolution 2244 and/or the attached IGA and return at a later date.

#### Recommended Action/Motion

Adopt Resolution 2244 and attached IGA without modification.

**Submitted By: Byron D. Smith**