
November 2022 Financial Report



Department of Finance
November 2022
(Unaudited)

FY2022-2023 Monthly Financial Report

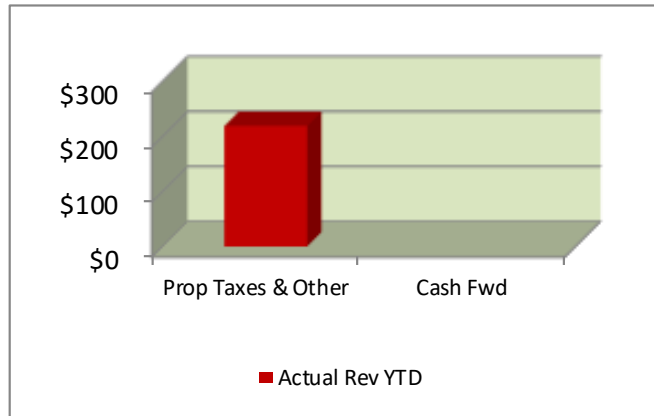
Hermiston Urban Renewal Agency (HURA)

For the Month Ending November 30, 2022

Resources

Through November 30, 2022

by Category



	Annual Proj Rev	Actual Rev YTD	% Var
Prop Taxes & Other	\$ 271	219	81%
Cash Fwd	\$ 375		0%
Total	\$ 646	\$ 219	34%

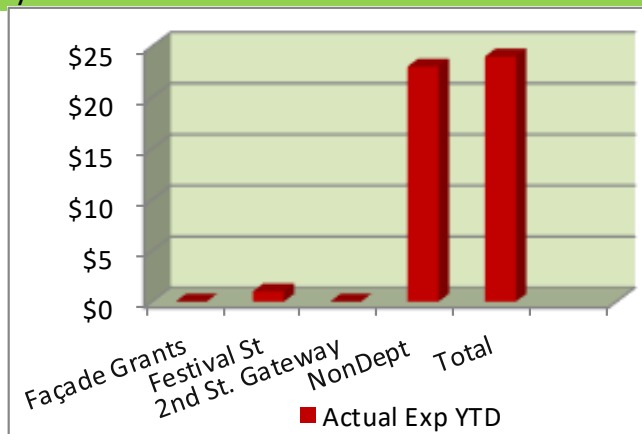
Note: Variance is calculated as % of revenue YTD

Expenditures

Through November 30, 2022

by Character

(in \$1,000)



	Annual Proj Exp	Actual Exp YTD	% Var
Façade Grants	\$ 50	0	0%
Festival St	\$ 5	1	20%
2nd St. Gateway	\$ 400	0	0%
NonDept	\$ 191	23	12%
Total	\$ 646	\$ 24	4%

Note: variance is calculated as % of expenses YTD.

The FY2022-23 budget for the Urban Renewal Agency is \$ 645,662. This includes \$50,000 for Façade Grants, \$5,000 for the Festival Street, \$400,000 for construction of the 2nd Street Gateway project, and \$190,662 for Non-Departmental expenses.

Property tax revenues collection totaled \$217,002 in November bringing total revenue collected to date of \$218,995.

FY2022-2023 Monthly Financial Report

City of Hermiston, Oregon

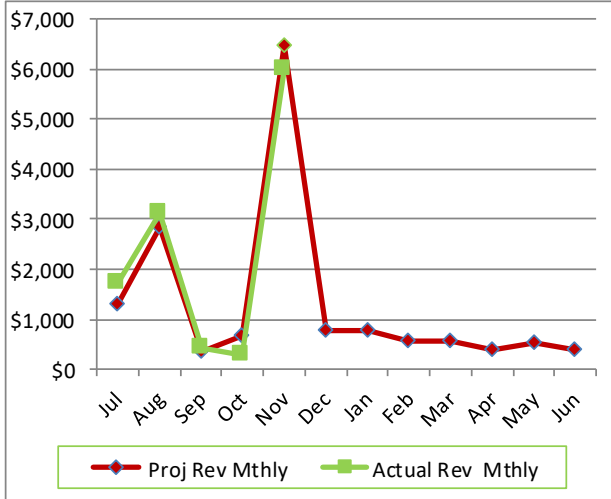
General Fund Resources

For the Month Ending November 30, 2022

General Fund Resources Summary

Through November 30, 2022

(in \$1,000)



	Proj Rev Mthly	Rev Proj	Actual Rev Mthly	Var Fav/ (Unfav)	% Var
Jul	\$ 1,298	\$ 1,298	\$ 1,731	\$ 433	33%
Aug	\$ 2,834	\$ 2,834	\$ 3,133	\$ 299	11%
Sep	\$ 342	\$ 342	\$ 445	\$ 103	30%
Oct	\$ 675	\$ 675	\$ 295	\$ (380)	-56%
Nov	\$ 6,472	\$ 6,472	\$ 5,983	\$ (490)	-8%
Dec	\$ 781	\$ 781		\$ -	0%
Jan	\$ 762	\$ 762		\$ -	0%
Feb	\$ 557	\$ 557		\$ -	0%
Mar	\$ 573	\$ 573		\$ -	0%
Apr	\$ 379	\$ 379		\$ -	0%
May	\$ 544	\$ 544		\$ -	0%
Jun	\$ 384	\$ 384		\$ -	0%
Total YTD	15,604	15,604	11,587	(34)	-0.2%
Cash Fwd	1,102	-	-	-	0%
Total	\$ 16,706	\$ 15,604	\$ 11,587	(34)	-0.2%

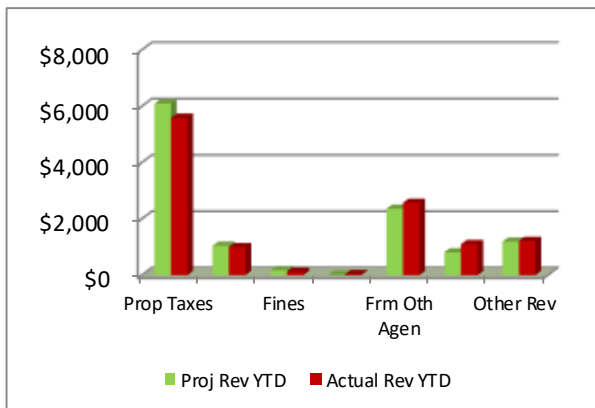
Estimated General Fund revenues for the 2022-23 fiscal year are **\$15,603,889**. Projected revenues for November were **\$6,472,426**, compared to actual revenues of **\$5,982,829**, a negative variance of **\$445,540**. Approximately \$1,000,000 was received December 1 and will be reported in December revenues. The fund is currently **\$34,401** less than projected through November YTD.

General Fund - All Resources

Through November 30, 2022

by Category

(in \$1,000)



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 6,787	\$ 6,083	\$ 5,583	\$ (500)	-8%
Lic & Fran	\$ 1,435	\$ 1,035	991	(44)	-4%
Fines	\$ 400	\$ 163	117	(46)	-28%
Interest Rev	\$ 15	\$ 6	27	21	342%
Frm Oth Agen	\$ 3,013	\$ 2,351	2,561	209	9%
Svc Chgs	\$ 1,904	\$ 803	1,097	294	37%
Other Rev	\$ 2,051	\$ 1,181	1,212	31	3%
Cash Fwd	\$ 1,102	\$ -	-	-	0%
Total	\$16,706	\$ 11,622	\$ 11,587	\$ (35)	-0.3%

Note: variance is calculated as a percent of the projected revenue YTD.

FY2022-2023 Monthly Financial Report

City of Hermiston, Oregon

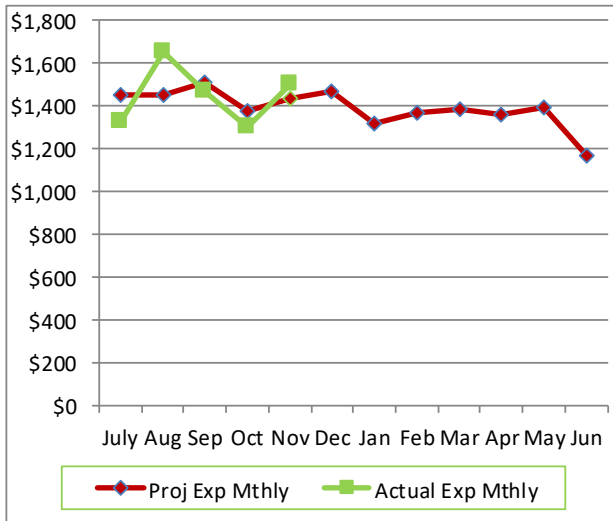
General Fund Expenditures

For the Month Ending November 30, 2022

General Fund Expenditure Summary

Through November 30, 2022

(in \$1,000)



	Proj Exp Mthly	Proj Exp	Actual Exp Mthly	Var Fav/ (Unfav)	% Var
July	\$ 1,454	\$ 1,454	\$ 1,324	\$ 130	9%
Aug	\$ 1,453	\$ 1,453	\$ 1,653	\$ (200)	-14%
Sep	\$ 1,512	\$ 1,512	\$ 1,473	\$ 39	3%
Oct	\$ 1,377	\$ 1,377	\$ 1,304	\$ 73	5%
Nov	\$ 1,440	\$ 1,440	\$ 1,502	\$ (63)	-4%
Dec	\$ 1,466	\$ 1,466	\$ -	\$ -	0%
Jan	\$ 1,322	\$ 1,322	\$ -	\$ -	0%
Feb	\$ 1,365	\$ 1,365	\$ -	\$ -	0%
Mar	\$ 1,386	\$ 1,386	\$ -	\$ -	0%
Apr	\$ 1,364	\$ 1,364	\$ -	\$ -	0%
May	\$ 1,398	\$ 1,398	\$ -	\$ -	0%
Jun	\$ 1,171	\$ 1,171	\$ -	\$ -	0%
Total YTD	16,706	16,706	7,256	(21)	-0.1%
Contngcy		-	-	-	0%
Total	\$ 16,706	\$ 16,706	\$ 7,256	\$ (21)	-0.1%

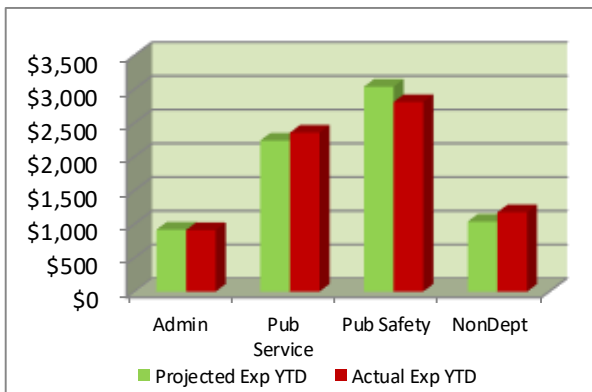
Projected General Fund monthly expenditures for November **\$1,439,647**. Actual expenditures were **\$1,502,320**, which is **\$62,673** more than projected for a **variance of 4.3%** for the month, and a negative **.1%** year-to-date.

General Fund Expenditures

Through November 30, 2022

by Consolidated Department

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	\$ 2,164	918	912	7	1%
Pub Service	4,985	2,240	2,356	(117)	-5%
Pub Safety	7,066	3,038	2,811	227	7%
NonDept	2,492	1,038	1,177	(139)	-13%
Unapp	-	-	-	-	0%
Total	\$16,706	\$ 7,234	\$ 7,256	\$ (21)	-0.3%

Note: variance is calculated as a percent of the projected expenditures YTD.

FY2022-2023 Monthly Financial Report

General Fund Expenditure Detail

For the Month Ending November 30, 2022

General Fund Expenditures by Department

	Annual Projected			Var Fav/ (Unfav)	% Var Fav/ (Unfav)
	Exp	Projected Exp YTD	Actual Exp YTD		
City Council	67,027	43,347	32,794	10,553	24%
City Manager/Legal	1,010,363	420,985	428,499	(7,514)	-2%
City Planning	431,372	179,738	197,109	(17,371)	-10%
Finance	654,929	274,360	253,321	21,039	8%
Total Administration	2,163,691	918,430	911,723	6,707	1%
Transportation	297,000	111,868	171,307	(59,439)	-53%
Airport	339,000	131,287	176,387	(45,100)	-34%
Bldg Inspection	600,157	270,968	221,145	49,823	18%
Parks	731,981	322,503	373,229	(50,726)	-16%
Parks/Utility Landscaping	66,861	29,076	19,072	10,004	34%
Pool	585,615	363,970	346,019	17,951	5%
Municipal Buildings	145,173	60,489	63,931	(3,442)	-6%
Library	1,024,415	428,733	388,365	40,368	9%
Recreation	874,159	384,977	503,958	(118,981)	-31%
Community Center	256,122	109,072	69,048	40,024	37%
Harkenrider Center	64,064	26,656	23,982	2,674	10%
Total Public Services	4,984,547	2,239,600	2,356,443	(116,843)	-5%
Court	833,378	407,526	278,637	128,889	32%
Public Safety Center	62,000	24,250	18,680	5,570	23%
Police Operations	6,169,885	2,606,320	2,513,507	92,813	4%
Total Public Safety	7,065,263	3,038,096	2,810,824	227,272	7%
Non-Departmental	2,492,087	1,038,370	1,176,968	(138,598)	-13%
Unappropriated	0	0	0	0	0%
Total Non-Dept	2,492,087	1,038,370	1,176,968	(138,598)	-13%
Total	16,705,588	7,234,495	7,255,958	(21,463)	-0.3%

For November of FY2023, **Total Administration** is **\$6,707 less** than projected for the month. **Total Public Services** is **\$116,843 more** than projected this month. **Public Safety** is **\$227,272 less** than projected for October. **Non-Departmental** is **\$138,598 more** than projected for the month. The total **General Fund expenses** are **\$21,463 more** than projected (.3%) for the first five months of FY2023.

FY2022-2023 Monthly Financial Report

Fund Balance - General Fund

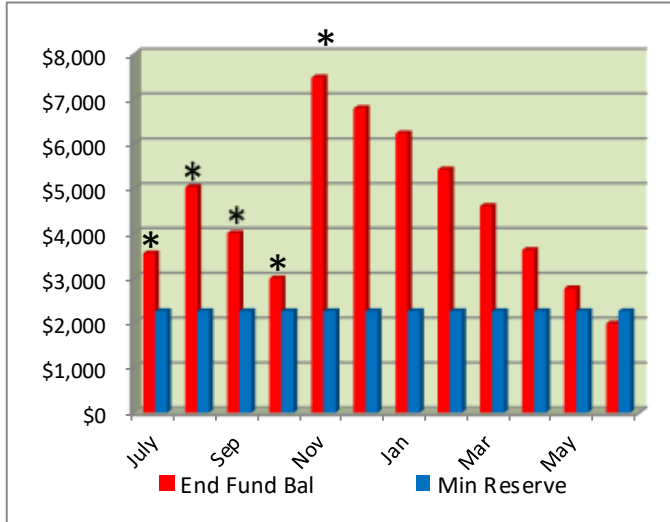
For the Month Ending November 30, 2022

General Fund

Through November 30, 2022

Ending Fund Balance

(in \$1,000)



Minimum Reserve = \$2,264,700

	Begin Fund			End Fund Bal	ACT/PROJ Fund Bal
	Bal	Revenue	Expense		
July	\$ 3,144	\$ 1,731	\$ (1,324)	\$ 3,551	ACT*
Aug	\$ 3,551	\$ 3,133	\$ (1,653)	\$ 5,031	ACT*
Sep	\$ 5,031	\$ 445	\$ (1,473)	\$ 4,003	ACT*
Oct	\$ 4,003	\$ 295	\$ (1,304)	\$ 2,995	ACT*
Nov	\$ 2,995	\$ 5,983	\$ (1,502)	\$ 7,475	ACT*
Dec	\$ 7,475	\$ 781	\$ (1,466)	\$ 6,790	PROJ
Jan	\$ 6,790	\$ 762	\$ (1,322)	\$ 6,230	PROJ
Feb	\$ 6,230	\$ 557	\$ (1,365)	\$ 5,422	PROJ
Mar	\$ 5,422	\$ 573	\$ (1,386)	\$ 4,609	PROJ
Apr	\$ 4,609	\$ 379	\$ (1,364)	\$ 3,625	PROJ
May	\$ 3,625	\$ 544	\$ (1,398)	\$ 2,771	PROJ
June	\$ 2,771	\$ 384	\$ (1,171)	\$ 1,984	PROJ
Total	\$ 3,144	\$ 15,567	\$ (16,727)	\$ 1,984	

The General Fund balance at the end of November for FY2023 is approximately **\$7,475,000**, which is **\$5,210,300** more than the current Minimum Reserve requirement of **\$2,264,700**.

The General Fund reserve policy is to maintain **15% fund balance** of total expenditures based on the prior fiscal year activity.

FY2022-2023 Monthly Financial Report

Special Revenue Funds Report

For the Month Ending November 30, 2022

Special Revenue Funds Resources & Requirements

	2022-23		Remaining Budget
	Annual Budget	Actual YTD	
02 Bonded Debt Fund			
Resources	634,018	290,913	343,105
Expenditures	531,720	489,809	41,911
Unappropriated Balance	102,298	N/A	N/A
05 Transient Room Tax (TRT)			
Resources	998,800	630,253	368,547
Expenditures	998,800	346,216	652,584
Unappropriated Balance	-	N/A	N/A
08 Reserve Fund			
Resources	15,468,683	2,445,018	13,023,665
Expenditures	14,374,289	2,390,360	11,983,929
Unappropriated Balance	1,094,394	N/A	N/A
11 Miscellaneous Special Revenue			
Resources	141,000	26,463	114,537
Expenditures	141,000	34,773	106,227
Unappropriated Balance	-	N/A	N/A
19 Christmas Express Special Revenue			
Resources	35,000	4,050	30,950
Expenditures	30,000	50	29,950
Unappropriated Balance	5,000	N/A	N/A
20 Law Enforcement Special Revenue			
Resources	84,014	4,694	79,320
Expenditures	65,000	12,532	52,468
Unappropriated Balance	19,014	N/A	N/A
21 Library Special Revenue			
Resources	33,000	50	32,950
Expenditures	33,300	500	32,800
Unappropriated Balance	29,700	N/A	N/A
23 Enterprise Zone Project Fund			
Resources	1,648,699	740,000	908,699
Expenditures	885,325	885,325	-
Unappropriated Balance	763,374	N/A	N/A
25 EOTEC Operations			
Resources	627,793	397,917	229,876
Expenditures	627,793	498,234	129,559
Unappropriated Balance		N/A	N/A
26 IT Services			
Resources	670,800	223,800	447,000
Expenditures	670,800	252,816	417,984
Unappropriated Balance		N/A	N/A

Beginning with the 2016-17 fiscal year the City began distinguishing within the funds some part of ending fund balance as contingency and some as reserved for future expenditure. The contingency is included in appropriations while the reserve for future expenditures is unappropriated.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants. Since these funds are not operational in nature and used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

FY2022-2023 Monthly Financial Report

Utility and Street Funds Report

For the Month Ending November 30, 2022

Utility and Street Funds Report

Resources & Expenditures

	2021-22		Actual YTD	Variance	
	Annual Budget	Projected YTD		Fav/(Unfav)	% Variance
04 Street Fund					
Resources	1,843,007	752,153	668,311	(83,842)	-11%
Expenditures	1,813,007	755,420	489,734	265,686	35%
Contingency	30,000	N/A	N/A	N/A	N/A

06 Utility Fund					
Resources	11,806,391	4,489,792	5,659,644	1,169,852	26%
Expenditures	10,728,239	4,470,100	3,592,346	877,754	20%
Contingency	1,078,152	N/A	N/A	N/A	N/A

13 HES Fund					
Resources	12,495,134	4,087,500	4,755,172	667,672	16%
Expenditures	9,945,430	4,143,929	4,465,822	(321,893)	-8%
Contingency	2,549,704	N/A	N/A	N/A	N/A

15 Regional Water Fund					
Resources	1,874,653	562,917	603,380	40,463	7%
Expenditures	1,206,031	502,513	383,001	119,512	24%
Contingency	668,622	N/A	N/A	N/A	N/A

All four of these funds are projected on a straight line, 1/12th of budgeted expense or revenue per month.

Revenues for the **Street Fund** are **\$83,842** less than projected. Expenditures are **\$265,686** below projected.

Revenues in the **Utility Funds** are **\$1,169,852** above projected. Expenditures are **\$877,754** below projected.

The **HES Fund** revenue is **\$667,672** more than projected. Expenditures are **\$321,893** above projected.

The **Regional Water Fund** revenues are **\$40,463** more than projected. Expenditures are **\$119,512** below projected.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

Utilities/Streets Capital Projects Report

For the Month Ending November 30, 2022

	2022-2023 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Geer & Harper Re-alignment	\$ 125,000	\$ -	\$ 1,500,000	\$ 11,062	0.74%
N. 1st Place Reconstruction	\$ 4,500,000	\$ 170,433	\$ 4,500,000	\$ 252,433	5.61%
Well #6 Backup Generator	\$ 320,000	\$ -	\$ 320,000	\$ 41,929	
N. 1st Place Water Line Replacement	\$ 100,000	\$ 82,748	\$ 800,000	\$ 108,756	13.59%
Gladys & Main Waterline Replacement	\$ 100,000	\$ 70,769	\$ 1,180,000	\$ 70,769	6.00%
Lift Station #6 Reconstruction	\$ 620,000	\$ 440,078	\$ 620,000	\$ 471,666	76.08%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ -	\$ 330,000	\$ 22,000	6.67%
Lift Station #3 Upgrade	\$ 550,000	\$ 813,597	\$ 900,000	\$ 1,172,671	130.30%
Total	\$ 6,645,000	\$ 1,577,625	\$ 10,150,000	\$ 2,151,286	21.19%

Geer & Harper Re-alignment

This intersection needs to be reconstructed to improve traffic/pedestrian access and ensure connectivity to property east of N. 1st Place. The current configuration makes access difficult for large trucks and traffic backs up on Harper Road during busy times during the day.

Current Update: No change in the status of this project. Still waiting for additional right-of-way acquisition.

North 1st Place Reconstruction

North 1st Place is a critical secondary north/south arterial in Hermiston's transportation system. The existing road is cracking, there are no sidewalks and there is unrestricted access to the roadway from parking and undeveloped areas.

Current Update: Anderson Perry ran in to a couple of delays in finalizing their design, and will now push advertisement back by about a month, with contract award anticipated in January or February.

Well #6 Backup Generator

Well No. 6 is the primary well and the only well available that could provide minimal water supply to lower pressure zones in the city during a power outage. The current pump was last repaired in 1994, and the backup pump lacks the capacity to service the pressure zone. The pump covers service area including Walmart Distribution Center, Eastern Oregon Higher Education Center, Pioneer Seed, and EOTEC. Preventative maintenance will avoid significant inconvenience and loss of water to area businesses.

Current Update: Delivery & Installation still on-track for the winter due to supply-chain issues.

North 1st Place Water Line Replacement

This project will eliminate failing, deteriorating lines which will minimize future repair work. It will also eliminate steel pipes from the 1920's and will improve public safety by ensuring no lead pipes.

Current Update: Design work continues in conjunction with the N 1st Place Roadway Project.

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City of Hermiston, Oregon

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Gladys & Main Waterline Replacement

Sections of this water distribution system were installed in the 1920s with steel pipe – some of the oldest pipe in the city water system. This project will eliminate failing, deteriorating and undersized line, reduce repair work, and improve public safety.

Current Update: This project is being pushed back to occur in late 2023 due to internal staff capacity. Moving the N 1st waterline project back to coincide with the N 1st roadway project will result in a large project occurring in early 2023; meanwhile, the request from Amazon Data Services to supply regional water will also result in a very large project occurring there in early/mid 2023. Delaying the Gladys & Main project will result in better oversight of the project.

Lift Station #6 Reconstruction

Lift station #6 was built in 1981. The submersible duplex pump station has experienced corrosion of both metal and brick. Replacement of the wetwell will increase capacity, eliminate porous brick, and safeguard the environment. Ventilation of the structure is inadequate and electrical systems are nearing the end of their useful life.

Current Update: With the completion of the Lift #3 boring, it now allows the contractor on the Lift #6 project to proceed with their work. Completion is anticipated by the end of December...

McDonald's & 395 Sewer Main Replacement

Segments of this piping have been found to have structural failures in multiple locations and failing joints. These line failures cause pipe blockage and requires monthly cleaning. In addition, pipe failures may be allowing sewage to exfiltrate the surrounding soil. A new sewer line would eliminate current monthly maintenance costs and provide watertight lines to protect existing groundwater resources from contamination.

Current Update: Council adopted the necessary resolution to advance this project in November. Anderson Perry is now working to finalize bid documents to advertise and award a contract in January/February...

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City of Hermiston, Oregon

Utilities/Streets Capital Projects Report

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Lift Station #3 Upgrade

Lift Station No. 3 was built in approximately 1981 and is located underneath Highway 395. The pump and electrical systems need to be replaced. This project calls for the install of duplex pumps and upgraded electrical and control systems. It also will include evaluation of extending a gravity line to Lift Station No. 6, which is also in poor shape. Extending the line under Union Pacific Railroad tracks may be more cost effective than replacing both lift stations. Traffic control will be necessary during design phase

Current Update: *The project has been winterized, with the final work to occur on Highway 395 re-starting in the spring.*