



CITY COUNCIL & URBAN RENEWAL AGENCY

Regular Meeting Minutes
April 24, 2023

Council President Primmer called the regular meeting to order at 7:00pm. Present were Councilors Peterson, Barron, Duron, Linton, and Myers. Mayor Drotzmann and Councilors Hardin and McCarthy were excused. City staff in attendance included: City Manager Byron Smith, Assistant City Manager Mark Morgan, City Attorney Rich Tovey, Chief Edmiston, Planning Director Clint Spencer, Finance Director Mark Krawczyk, Parks and Recreation Director Brandon Artz, Assistant City Recorder Heather La Beau, and City Recorder Lilly Alarcon-Strong. The pledge of allegiance was given.

Proclamation- National Day of Prayer

Council President Primmer read aloud the National Day of Prayer Proclamation.

Citizen Input on Non-Agenda Items

None given.

Consent Agenda Items

Councilor Myers moved and Councilor Linton seconded to approve Consent Agenda items A-B, to include:

- A. Committee Vacancy Announcements
- B. Minutes of the April 10th City Council Work Session and Regular Meeting

Motion carried unanimously.

Public Hearing- Supplemental Budget #4- Fiscal Year 2022-2023 (Resolution No. 2267)

After hearing no declarations of conflict of interest from the Council, City Manager Smith read the hearing guidelines and Council President Primmer opened the hearing at 7:07pm.

City Manager Smith reviewed the Supplemental Budget as outlined in the Agenda Packet.

No parties wished to give public testimony and Council President Primmer closed the hearing at 7:10pm.

Resolution No. 2267- Supplemental Budget #4- Fiscal Year 2022-2023

City Manager Smith stated the resolution was explained during the Public Hearing earlier in the meeting.

Councilor Duron moved and Councilor Myers seconded to adopt Resolution No. 2267 and lay upon the record. Motion carried unanimously.

Resolution No. 2268- Execute Franchise Agreement with Ziplly Fiber Pacific, LLC

Assistant City Manager Morgan gave information regarding telecom company Ziplly Fiber which is planning to install fiber optic cable throughout the community.

Councilor Barron moved and Councilor Duron seconded to adopt Resolution No. 2268 and lay upon the record. Motion carried unanimously.



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Resolution No. 2269- Authorizing an Information Technology Services Agreement with Horizon Project, Inc.

City Manager Smith gave information regarding providing IT services to Horizon Project, Inc. (HPI), a non-profit who has reached out to the City to help provide these IT services to them as their current IT provider, IMESD, has given notice to cancel all non-school district related customer services. The IT department feels they can provide service to HPI without additional staff. However, the City has been approached by other entities who would also like the City to provide IT services for them. If the Council decides to accept other contracts more IT staff will need to be hired. These proposals will be presented to the Council in the coming months.

After some discussion, Councilor Peterson moved, and Councilor Duron seconded to adopt Resolution No. 2269 and lay upon the record. Motion carried unanimously.

Review and Possible Approval of Project PATH Strategic Plan

City Manager Smith presented the Draft 5-Year Strategic Plan for Project PATH from the Project PATH Advisory Committee and Stepping Stones Alliance Board Members which is seeking feedback and recommendations from the respective communities PATH serves.

There was some discussion and questions regarding: transportation to and from the sleep center as well as to and from work, housing families and minors without adult(s), translations services besides English and Spanish, receiving mail at Stepping Stones, working with other organizations to help those with disabilities, and more.

Public Comment

Jennifer Roberts, Hermiston- stated rules, security measures, and the budget is not listed in the documents and would like to know what they entail, as well as who is on the committee.

City Manager Smith stated those items would be located in the operation documents not strategic planning documents. Funding is being provided by the state for the next two years. Project Path Advisory Committee members consist of City Managers from each City Project PATH represents and Commissioner Dan Dorran; however, this Committee may change its members in the future.

Dennis Dickens, Umatilla- stated he lives near where the PATH project will be built and is upset that this is the first time he is hearing about this project. He does not want lazy able-bodied men that don't work to be around his property.

March 2023 Financial Report

Councilor Duron moved, and Councilor Myers seconded to approve the March 2023 Financial Report as presented by Finance Director Mark Krawczyk. Motion carried unanimously.

Committee Reports

Faith-Based Advisory Committee- Councilor Linton stated she attended her first meeting and the Committee discussed: School Adoptions, I Love My City, Family Promise & Made to Thrive, Community Accountability Board, and meeting with the Mayor to see if there are other things the Committee should be focusing on.



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Council President's Report

Council President Primmer spoke regarding:

- Attending the procession held for fallen Nyssa Reserve Police Officer Joseph Johnson on Saturday, stating the turnout of support for Officer Johnson, his family, and the community was amazing. Officer Johnson was a Reserve Officer, meaning, he served in the line of duty in a volunteer position without payment because he wanted to serve and protect his community from the goodness of his heart, and unfortunately gave the ultimate sacrifice.

Council Reports

Councilor Linton stated she would like to have a work session regarding having CPR and defibrillator training for all staff and have defibrillators in all water department vehicles and would like to request that the Umatilla County Fire District #1 (UCFD1) give quarterly reports to the City.

City Manager Smith stated all staff receive CPR and defibrillator training and because defibrillators are expensive, it would be difficult to have them in all water department vehicles. He will reach out to UCFD1 regarding quarterly reports.

The Council asked that City Manager Smith work with Good Shephard Hospital and UCFD1 to help purchase these items.

Councilor Peterson discussed the recent Oregon Disability Commission Meeting where healthcare was the main topic of discussion.

Councilor Barron and Duron stated they attended the Unity Celebration at Hermiston High School. The event was organized by members of the Church of Jesus Christ of Latter-Day Saints and featured many different talents highlighting diverse cultures with the message that diversity gives us strength. It was a great community event with positive messages featured throughout.

Youth Advisory Report

Youth Advisor Manuel Salazar spoke regarding volunteering at the PATH Project and his excitement in being able to help those who are struggling, Future Business Leaders of America fundraising to help 13 HHS students attend their conference in Atlanta Georgia, recent Bathroom fire by the Band Room, and the HHS Choir event on 4/27 at 9am at EOTEC.

City Manager's Report

City Manager Smith stated he will be out of the office the next couple of days attending an LOC Conference.

Adjourn City Council Meeting and Convene Urban Renewal Agency Meeting

At 8:19pm Council President Primmer adjourned the City Council Meeting as there was no other business and convened the Urban Renewal Agency Meeting.



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Public Hearing- Supplemental Budget #2- Fiscal Year 2022-2023 (HURA Resolution No. 18)

After hearing no declarations of conflict of interest from the HURA Board, City Manager Smith read the hearing guidelines and Vice Chair Primmer opened the hearing at 8:21pm.

City Manager Smith reviewed the Supplemental Budget as outlined in the Agenda Packet.

No parties wished to give public testimony and Vice Chair Primmer closed the hearing at 8:22pm.

HURA Resolution No. 18- Supplemental Budget #2- Fiscal Year 2022-2023

City Manager Smith stated the resolution was explained during the Public Hearing earlier in the meeting.

Member Linton moved and Member Duron seconded to adopt HURA Resolution No. 18 and lay upon the record. Motion carried unanimously.

Façade Grant Application for 205 S. Hwy 395

Planning Director Clint Spencer gave information regarding the Human Bean, a coffee shop with a drive-thru and walk-up window who is requesting funds for property improvements as described in the agenda packet.

Public Comment

Rochelle Jacks, Hermiston- asked if the money to fund these improvements come from taxes and wanted to address the agenda item where there would be a 5% increase on all public utilities.

City Manager Smith stated this money does not come from the general fund/taxes, it comes from the 2013 downtown taxing district funds from this specific district. Businesses in this district are able to use these funds to improve downtown businesses.

The Council stated there is no agenda item regarding a 5% public utilities increase and she is welcome to address non-agenda items at the beginning of each meeting, during Citizen Input on Non-Agenda Items.

After some discussion, Member Myers moved, and Member Linton seconded to approve a 50% match for the improvements to 205 S. Hwy 395. Motion carried unanimously.

Adjourn Urban Renewal Agency Meeting

Council President Primmer adjourned the HURA meeting at 8:29pm as there was no other HURA business.

SIGNED:

Doug Primmer, Council President

ATTEST:

Lilly Alarcon-Strong, CMC, City Recorder