
June 2022 Financial Report

Preliminary Only



Where Life is Sweet

Department of Finance
June 2022
(Unaudited)

Includes the Hermiston Urban Renewal Agency

FY2021-2022 Monthly Financial Report

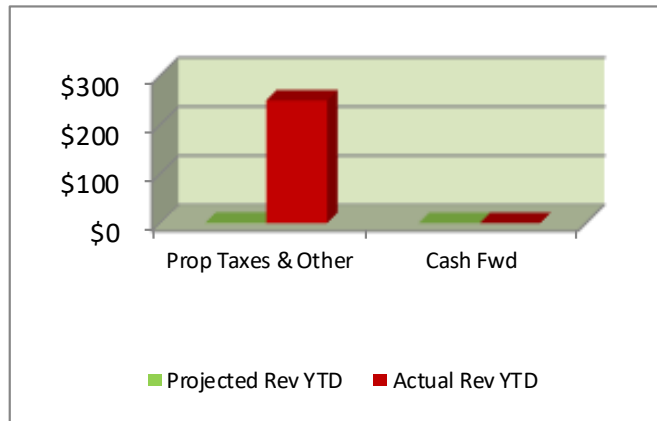
Hermiston Urban Renewal Agency (HURA)

For the Month Ending June 30, 2022

Resources

Through April June 30, 2022

by Category



	Annual Proj Rev	Actual Rev (YTD	% Var
Prop Taxes & Other	\$ 240	\$ 250	104%
Cash Fwd	167	-	0%
Total	\$ 407	\$ 250	61%

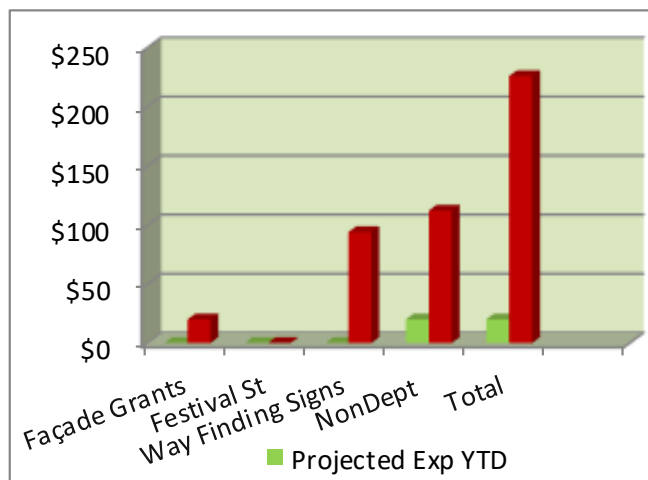
Note: Variance is calculated as % of revenue YTD

Expenditures

Through April June 30, 2022

by Character

(in \$1,000)



	Annual Proj Exp	Actual Exp (YTD	% Var
Façade Grants	\$ 50	\$ 20	40%
Festival St	\$ 3	\$ -	0%
Way Finding Signs	\$ 105	\$ 94	90%
NonDept	\$ 249	\$ 112	45%
Total	\$ 407	\$ 226	56%

Note: variance is calculated as % of expenses YTD.

The FY2021-22 budget for the Urban Renewal Agency is \$ 406,918. This includes \$50,000 for Façade Grants, \$3,000 for the Festival Street, \$105,500 in Way Finding Signs, and \$245,418 for Non-Departmental expenses.

Revenues collected in June, 2022 for HURA amounted to \$5,263 for total revenue to date of \$250,113, or 105% of the revenue projection (\$237,842) for FY2022.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

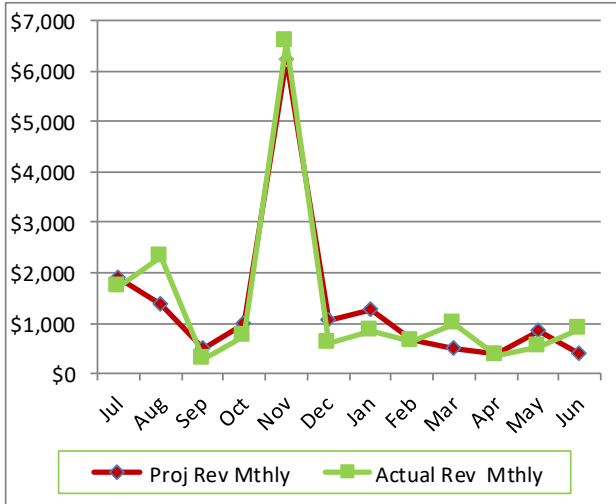
General Fund Resources

For the Month Ending June 30, 2022

General Fund Resources Summary

Through June 30, 2022

(in \$1,000)



	Proj Rev Mthly	Rev Proj YTD	Actual Rev Mthly	Var Fav/ (Unfav)	% Var
Jul	\$ 1,899	\$ 1,899	\$ 1,727	\$ (172)	-9%
Aug	\$ 1,384	\$ 1,384	\$ 2,316	\$ 932	67%
Sep	\$ 515	\$ 515	\$ 305	\$ (211)	-41%
Oct	\$ 975	\$ 975	\$ 728	\$ (247)	-25%
Nov	\$ 6,239	\$ 6,239	\$ 6,592	\$ 353	6%
Dec	\$ 1,046	\$ 1,046	\$ 620	\$ (425)	-41%
Jan	\$ 1,253	\$ 1,253	\$ 842	\$ (410)	-33%
Feb	\$ 669	\$ 669	\$ 631	\$ (39)	-6%
Mar	\$ 499	\$ 499	\$ 974	\$ 475	95%
Apr	\$ 380	\$ 380	\$ 365	\$ (15)	-4%
May	\$ 837	\$ 837	\$ 522	\$ (315)	-38%
Jun	\$ 382	\$ 382	\$ 883	\$ 501	131%
Total YTD	16,079	16,077	16,505	427	2.7%
Cash Fwd	874	-	-	-	0%
Total	\$ 16,954	\$ 16,077	\$ 16,505	427	2.7%

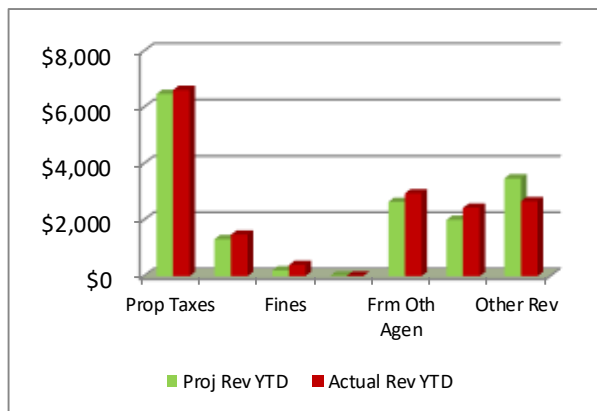
Estimated General Fund revenues for the 2021-22 fiscal year are **\$16,951,709**. Projected revenues for June were **\$382,180**, compared to actual revenues of **\$833,055**, a variance of **\$427,245**. The fund is currently **\$500,876** more than projected through June, or **2.7% more** than projections for the year.

General Fund - All Resources

Through June 30, 2022

by Category

(in \$1,000)



	Annual Proj Rev	Proj Rev YTD	Actual Rev YTD	Var Fav/ (Unfav)	% Var
Prop Taxes	\$ 6,466	\$ 6,466	\$ 6,608	\$ 142	2%
Lic & Fran	\$ 1,309	\$ 1,309	1,475	165	13%
Fines	\$ 200	\$ 200	392	192	96%
Interest Rev	\$ 15	\$ 15	11	(4)	-24%
Frm Oth Agen	\$ 2,629	\$ 2,629	2,938	310	12%
Svc Chgs	\$ 1,993	\$ 1,993	2,424	431	22%
Other Rev	\$ 3,466	\$ 3,466	2,656	(810)	-23%
Cash Fwd	\$ 874	\$ -	-	-	0%
Total	\$16,952	\$ 16,077	\$ 16,505	\$ 427	2.7%

Note: variance is calculated as a percent of the projected revenue YTD.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon

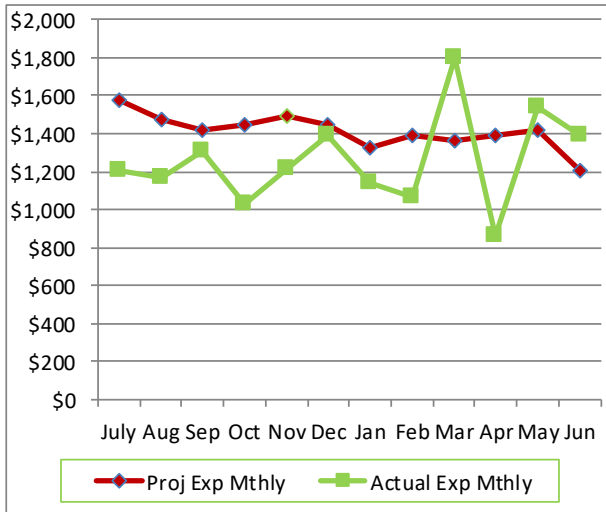
General Fund Expenditures

For the Month Ending June 30, 2022

General Fund Expenditure Summary

Through June 30, 2022

(in \$1,000)



	Proj Exp Mthly	Proj Exp YTD	Actual Exp Mthly	Var Fav/ (Unfav)	% Var
July	\$ 1,579	\$ 1,579	\$ 1,207	\$ 372	24%
Aug	\$ 1,476	\$ 1,476	\$ 1,165	\$ 311	21%
Sep	\$ 1,418	\$ 1,418	\$ 1,305	\$ 113	8%
Oct	\$ 1,443	\$ 1,443	\$ 1,025	\$ 418	29%
Nov	\$ 1,495	\$ 1,495	\$ 1,211	\$ 284	19%
Dec	\$ 1,444	\$ 1,444	\$ 1,389	\$ 55	4%
Jan	\$ 1,328	\$ 1,328	\$ 1,139	\$ 189	14%
Feb	\$ 1,389	\$ 1,389	\$ 1,070	\$ 319	23%
Mar	\$ 1,367	\$ 1,367	\$ 1,797	\$ (431)	-32%
Apr	\$ 1,391	\$ 1,391	\$ 860	\$ 531	38%
May	\$ 1,419	\$ 1,419	\$ 1,540	\$ (120)	-8%
Jun	\$ 1,202	\$ 1,202	\$ 1,390	\$ (188)	-16%
Total YTD	16,952	16,952	15,097	1,854	10.9%
Contngcy		-	-	-	0%
Total	\$ 16,952	\$ 16,952	\$ 15,097	\$ 1,854	10.9%

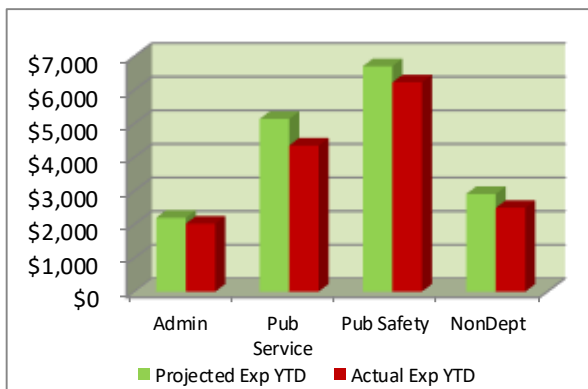
Projected General Fund monthly expenditures for June were **\$1,202,013**. Actual expenditures were **\$1,389,571**, which is **\$187,558** more than projected. Even with this overage in June, the General Fund expenditures (for FY2022) are still **\$2,041,461 (10.9%)** below projected for FY2022.

General Fund Expenditures

by Consolidated Department

Through June 30, 2022

(in \$1,000)



	Annual Proj Exp	Projected Exp YTD	Actual Exp YTD	Var Fav/ (Unfav)	% Var
Admin	\$ 2,199	2,199	2,024	175	8%
Pub Service	5,140	5,139	4,350	790	15%
Pub Safety	6,710	6,709	6,230	479	7%
NonDept	2,904	2,904	2,493	411	14%
Unapp	-	-	-	-	0%
Total	\$16,952	\$ 16,952	\$ 15,097	\$ 1,855	10.9%

Note: variance is calculated as a percent of the projected expenditures YTD.

FY2021-2022 Monthly Financial Report

General Fund Expenditure Detail For the Month Ending June 30, 2022

General Fund Expenditures by Department

	Annual Projected			Var Fav/ (Unfav)	% Var Fav/ (Unfav)
	Exp	Projected Exp YTD	Actual Exp YTD		
City Council	65,599	65,598	37,181	28,417	43%
City Manager/Planning	1,192,109	1,192,109	1,154,307	37,802	3%
Finance	642,502	642,502	622,226	20,276	3%
Legal	298,450	298,450	210,300	88,150	30%
Total Administration	2,198,660	2,198,659	2,024,014	174,646	8%
Transportation	362,000	362,000	288,473	73,527	20%
Airport	329,500	329,500	271,283	58,217	18%
Bldg Inspection	618,377	618,378	474,073	144,305	23%
Parks	756,809	756,811	721,099	35,712	5%
Parks/Utility Landscaping	61,003	61,003	42,933	18,070	30%
Pool	608,329	608,328	534,856	73,472	12%
Municipal Buildings	142,436	142,436	139,703	2,733	2%
Library	963,386	963,386	859,574	103,812	11%
Recreation	976,804	976,804	781,271	195,533	20%
Community Center	257,569	257,569	183,480	74,089	29%
Harkenrider Center	63,258	63,258	52,862	10,396	16%
Total Public Services	5,139,471	5,139,472	4,349,607	789,866	15%
Court	753,538	753,538	541,350	212,188	28%
Public Safety Center	68,000	68,000	55,401	12,599	19%
Police Operations	5,887,789	5,887,789	5,633,670	254,119	4%
Total Public Safety	6,709,327	6,709,327	6,230,421	478,906	7%
Non-Departmental	2,904,253	2,904,252	2,493,166	411,086	14%
Unappropriated	0	0	0	0	0%
Total Non-Dept	2,904,253	2,904,252	2,493,166	411,086	14%
Total	16,951,711	16,951,711	15,097,207	1,854,503	10.9%

For June, Total **Administration** is \$174,646 less than projected for FY2022. **Total Public Services** is \$789,866 less than projected for FY2022. **Public Safety** is \$478,906 less than projected for FY2023. The total **General Fund expenses** are \$1,854,503 less than projected (10.93%) for FY2022.

FY2021-2022 Monthly Financial Report

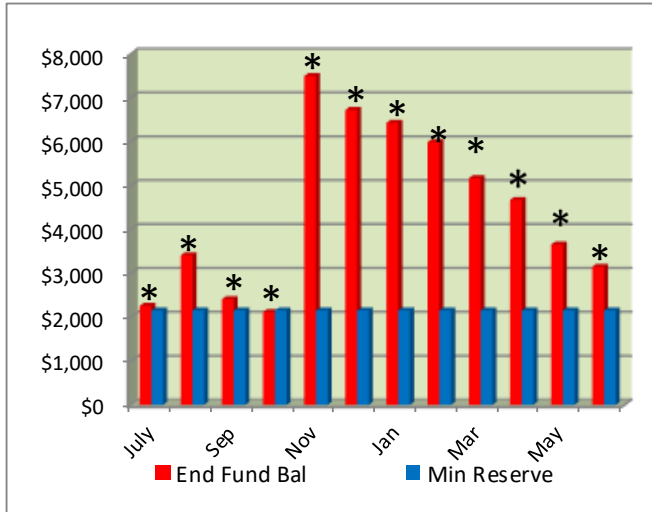
Fund Balance - General Fund For the Month Ending June 30, 2022

General Fund

Through June 30, 2022

Ending Fund Balance

(in \$1,000)



Minimum Reserve = \$2,150,851

	Begin Fund Bal	Revenue	Expense	End Fund Bal	ACT/PROJ Fund Bal
July	\$ 1,737	\$ 1,727	\$ (1,207)	\$ 2,257	ACT*
Aug	\$ 2,257	\$ 2,316	\$ (1,165)	\$ 3,408	ACT*
Sep	\$ 3,408	\$ 305	\$ (1,305)	\$ 2,408	ACT*
Oct	\$ 2,408	\$ 728	\$ (1,025)	\$ 2,111	ACT*
Nov	\$ 2,111	\$ 6,592	\$ (1,211)	\$ 7,491	ACT*
Dec	\$ 7,491	\$ 620	\$ (1,389)	\$ 6,723	ACT*
Jan	\$ 6,723	\$ 842	\$ (1,139)	\$ 6,426	ACT*
Feb	\$ 6,426	\$ 631	\$ (1,070)	\$ 5,987	ACT*
Mar	\$ 5,987	\$ 974	\$ (1,797)	\$ 5,164	ACT*
Apr	\$ 5,164	\$ 365	\$ (860)	\$ 4,669	ACT*
May	\$ 4,669	\$ 522	\$ (1,540)	\$ 3,651	ACT*
June	\$ 3,651	\$ 883	\$ (1,390)	\$ 3,144	ACT*
Total	\$ 1,737	\$ 16,504	\$ (15,098)	\$ 3,144	

The General Fund balance at the end of FY2022 is approximately **\$3,114,000**, which is approximately **\$963,149 (or 1.45 times)** the current Minimum Reserve requirement of \$2,150,851.

The General Fund reserve policy is to maintain a 15% fund balance (approximately two months of expenditures) based on the prior fiscal year activity.

FY2021-2022 Monthly Financial Report

Special Revenue Funds Report

For the Month Ending June 30, 2022

Special Revenue Funds

Resources & Requirements

	2021-22 Annual Budget	Actual YTD	Remaining Budget
02 Bonded Debt Fund			
Resources	692,980	516,342	176,638
Expenditures	533,120	533,105	15
Unappropriated Balance	159,860	N/A	N/A
05 Transient Room Tax (TRT)			
Resources	953,230	1,066,857	113,627
Expenditures	953,230	1,072,666	(119,436)
Unappropriated Balance	-	N/A	N/A
08 Reserve Fund			
Resources	12,632,203	4,420,017	8,212,186
Expenditures	12,632,203	3,395,411	9,236,792
Unappropriated Balance	1,094,394	N/A	N/A
11 Miscellaneous Special Revenue			
Resources	273,000	63,144	209,856
Expenditures	273,000	208,800	64,200
Unappropriated Balance	-	N/A	N/A
19 Christmas Express Special Revenue			
Resources	45,037	25,151	19,886
Expenditures	40,037	19,129	20,908
Unappropriated Balance	5,000	N/A	N/A
20 Law Enforcement Special Revenue			
Resources	103,118	20,524	82,594
Expenditures	82,125	36,294	45,831
Unappropriated Balance	20,993	N/A	N/A
21 Library Special Revenue			
Resources	35,800	8,396	27,404
Expenditures	3,300	6,122	(2,822)
Unappropriated Balance	32,500	N/A	N/A
23 Enterprise Zone Project Fund			
Resources	2,206,674	950,013	1,256,661
Expenditures	1,743,300	874,625	868,675
Unappropriated Balance	463,374	N/A	N/A
25 EOTEC Operations			
Resources	627,793	465,967	161,826
Expenditures	627,793	563,288	64,505
Unappropriated Balance		N/A	N/A

Beginning with the 2016-17 fiscal year the City began distinguishing within the funds some part of ending fund balance as contingency and some as reserved for future expenditure. The contingency is included in appropriations while the reserve for future expenditures is unappropriated.

The City uses multiple Special Revenue funds to account for revenues that are restricted to expenditure for particular purposes. They include funds for debt service, economic development, parks and recreation, capital projects, and grants. Since these funds are not operational in nature and used for specific purposes from year-to-year, their expenditures do not typically follow a predictable pattern so budget variances are not calculated for them.

FY2021-2022 Monthly Financial Report

Utility and Street Funds Report

For the Month Ending June 30, 2022

Utility and Street Funds Report

Resources & Expenditures

	2021-22		Actual YTD	Variance	
	Annual Budget	Projected YTD		Fav/(Unfav)	% Variance
04 Street Fund					
Resources	1,950,474	1,564,488	1,895,643	331,155	21%
Expenditures	1,900,474	1,900,474	1,583,428	317,046	17%
Contingency	50,000	N/A	N/A	N/A	N/A

06 Utility Fund					
Resources	11,293,901	9,284,214	10,455,782	1,171,568	13%
Expenditures	10,757,600	10,757,600	9,314,799	1,442,801	13%
Contingency	536,301	N/A	N/A	N/A	N/A

13 HES Fund					
Resources	12,178,457	9,843,323	10,549,818	706,495	7%
Expenditures	10,139,906	10,139,906	9,314,237	825,669	8%
Contingency	2,038,551	N/A	N/A	N/A	N/A

15 Regional Water Fund					
Resources	1,775,591	1,511,000	1,126,728	(384,272)	-25%
Expenditures	1,310,402	1,310,402	1,048,333	262,069	20%
Contingency	465,189	N/A	N/A	N/A	N/A

All four of these funds are projected on a straight line, 1/12th of budgeted expense or revenue per month. This practice means the seasonal/cyclical nature of the various funds is not accounted for on a month-to-month projected basis.

Revenues for the **Street Fund** are **\$331,155** over projected. Expenditures are **\$317,046** below projected.

Revenues in the **Utility Fund** are **\$1,171,568** over projected. Expenditures are **\$1,442,801** below projected.

The **HES Fund** revenue is **\$706,495** over projected. Expenditures are **\$825,669** below over projected.

The **Regional Water Fund** revenues are **\$384,272** below projected. Expenditures-to-date are **\$262,069** below projected.

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon Utilities/Streets Capital Projects Report For the Month Ending June 30, 2022

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Well #6 B/U Generator	\$ 320,000	\$ 36,154	\$ 320,000	\$ 41,929	13.10%
Lift Station #3 Upgrade	\$ 550,000	\$ 326,099	\$ 550,000	\$ 359,074	65.29%
Geer & Harper Re-alignment	\$ 125,000	\$ 5,887	\$ 125,000	\$ 11,062	8.85%
N. 1st Place Reconstruction	\$ 100,000	\$ 69,000	\$ 100,000	\$ 82,000	82.00%
N. 1st Place Water Line Replacement	\$ 100,000	\$ 26,008	\$ 100,000	\$ 26,008	26.01%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #6 Reconstruction	\$ 450,000	\$ 28,088	\$ 450,000	\$ 31,588	7.02%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ 19,500	\$ 330,000	\$ 22,000	6.67%
Total	\$ 2,075,000	\$ 510,736	\$ 2,075,000	\$ 573,661	27.65%

Well #6 Backup Generator

Well No. 6 is the primary well and the only well available that could provide minimal water supply to lower pressure zones in the city during a power outage. The current pump was last repaired in 1994, and the backup pump lacks the capacity to service the pressure zone. The pump covers service area including Walmart Distribution Center, Eastern Oregon Higher Education Center, Pioneer Seed, and EOTEC. Preventative maintenance will avoid significant inconvenience and loss of water to area businesses.

Current Update: Due to ongoing global supply chain issues, or at least that's the excuse being offered by the contractor, the main component of the project (the generator itself) is now not expected to be ready for delivery until late 2022. Since the price is locked in, and this project is mainly a system resiliency project, the delay is of little actual consequence. In fact, the delay may end up being more efficient for the system's operations anyway, as the system demand is exponentially lower in the winter-time, which makes taking Well #6 offline for a period of time to connect the new generator more palatable in the winter.

Lift Station #3 Upgrade

Lift Station No. 3 was built in approximately 1981 and is located underneath Highway 395. The pump and electrical systems need to be replaced. This project calls for the install of duplex pumps and upgraded electrical and control systems. It also will include evaluation of extending a gravity line to Lift Station No. 6, which is also in poor shape. Extending the line under Union Pacific Railroad tracks may be more cost effective than replacing both lift stations. Traffic control will be necessary during design phase

Current Update: *The Contractor provided their final change-order amount to push through the buried rail car. Work is now expected to resume in early September.*

Geer & Harper Re-alignment

This intersection needs to be reconstructed to improve traffic/pedestrian access and ensure connectivity to property east of N. 1st Place. The current configuration makes access difficult for large trucks and traffic backs up on Harper Road during busy times during the day.

Current Update: No change in the status of this project. Still waiting for additional right-of-way acquisition.

North 1st Place Reconstruction

North 1st Place is a critical secondary north/south arterial in Hermiston's transportation system. The existing road is cracking, there are no sidewalks and there is unrestricted access to the roadway from parking and undeveloped areas.

Current Update: *Bids were advertised to pave portions of NW 3rd in order to serve as a detour route during the main work on N 1st Place. Paving of NW 3rd will take place this Fall. It is still anticipated that bidding for the main project will take place in October/November, with construction expected early Spring '23.*

FY2021-2022 Monthly Financial Report

City of Hermiston, Oregon Utilities/Streets Capital Projects Report For the Month Ending June 30, 2022

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Geer & Harper Re-alignment	\$ 125,000	\$ 5,887	\$ 125,000	\$ 11,062	8.85%
N. 1st Place Reconstruction	\$ 100,000	\$ 69,000	\$ 100,000	\$ 82,000	82.00%
N. 1st Place Water Line Replacement	\$ 100,000	\$ 26,008	\$ 100,000	\$ 26,008	26.01%
Gladys & Main Waterline Replacement	\$ 100,000	\$ -	\$ 100,000	\$ -	0.00%
Lift Station #6 Reconstruction	\$ 450,000	\$ 28,088	\$ 450,000	\$ 31,588	7.02%
McDonald's & 395 Sewer Main Replacement	\$ 330,000	\$ 19,500	\$ 330,000	\$ 22,000	6.67%
Total	\$ 2,075,000	\$ 510,736	\$ 2,075,000	\$ 573,661	27.65%

North 1st Place Water Line Replacement

This project will eliminate failing, deteriorating lines which will minimize future repair work. It will also eliminate steel pipes from the 1920's and will improve public safety by ensuring no lead pipes.

Current Update: *Design work continues in conjunction with the N 1st Place Roadway Project.*

Gladys & Main Waterline Replacement

Sections of this water distribution system were installed in the 1920s with steel pipe – some of the oldest pipe in the city water system. This project will eliminate failing, deteriorating and undersized line, reduce repair work, and improve public safety.

Current Update: Nothing to report this month.

Lift Station #6 Reconstruction

Lift station #6 was built in 1981. The submersible duplex pump station has experienced corrosion of both metal and brick. Replacement of the wetwell will increase capacity, eliminate porous brick, and safeguard the environment. Ventilation of the structure is inadequate and electrical systems are nearing the end of their useful life.

Current Update: Bids were opened April 19. The pre-construction meeting was held with the contractor, and due to lead times for critical components, the construction is anticipated to occur in the Fall; wrapping up before the close of the paving-window.

McDonald's & 395 Sewer Main Replacement

Segments of this piping have been found to have structural failures in multiple locations and failing joints. These line failures cause pipe blockage and requires monthly cleaning. In addition, pipe failures may be allowing sewage to exfiltrate the surrounding soil. A new sewer line would eliminate current monthly maintenance costs and provide watertight lines to protect existing groundwater resources from contamination.

Current Update: *Work continues to secure the necessary easement through the property owner's attorney, George Anderson.*

FY2021-22 Monthly Financial Report

City of Hermiston, Oregon

Other City Capital Projects Report

For the Month Ending June 30, 2022

	2021-2022 Budget	YTD Expenditures	Project Budget	Project To-Date Expenditures	% Complete
Airport Apron Rehab	\$ 2,355,000	\$ 550,167	\$ 2,355,000	\$ 814,982	34.61%
Riverfront Park Rebuild	\$ 390,000	\$ 193,426	\$ 510,000	\$ 323,300	63.39%
New City Hall Construction	\$ 7,348,498	\$ 6,837,080	\$ 8,690,000	\$ 8,127,560	93.53%
Total	\$ 10,093,498	\$ 7,580,673	\$ 11,555,000	\$ 9,265,842	80.19%

Airport Apron Rehab

This project will demolish and rebuild all of the remaining aircraft parking and movement areas at the airport, which are used for accessing public facilities. The scope of the project does NOT include rebuilding taxiways to individual hangars. This project is necessary to rehabilitate parking areas which have been deemed “Very Poor” or “Failing” by the Oregon Department of Aviation. In addition to serving small aircraft, and a surprising amount of corporate jet traffic, this aircraft parking area facilitates loading/unloading of air-cargo operators that currently service up to 12 UPS truckloads of freight each day.

Current Update:

Swaggart Brothers completed the project in early June, with punch-list items expected to be finished by June 30.

Riverfront Park Rebuild

This project encompassed the work done to clean up the Riverfront Park after the flood of the park in the spring of 2020. This project consisted of three distinct phases;

- Removing all debris from the existing parking lot and driveway (gravel repair) – **COMPLETED**
- Removing all debris, silt and vegetation from facilities in the park – **COMPLETED**
- Providing for relocating the playground and the parking lot and improvement of park facilities – **IN PROGRESS**

Current Update: Parks staff will be installing the playground equipment over the summer.

New City Hall

This project encompasses the demolition of the old City Hall; the demolition of the Lanham building (to the east) for additional parking for City Hall; the construction of a new City Hall and parking lot; the complete rebuild of the “Banner Bank” parking lot across 2nd street from City Hall to the west; and the replacement of water and sewer lines in the alley from 1st street to 3rd street.

Current Update: *Final details are being completed on the outside of the building. On the interior, lighting is being installed on all floors. In the basement, the lighting is functioning with motion sensors, etc. Within the next two weeks, the contractor hopes to start the HVAC system and get their flooring sub in to install flooring on floors 1 and 2. One of their big worries right now is a number of large (400amp) breakers that have been ordered for over a year but have yet to be manufactured or shipped. The design team is looking for options in case this item continues to slide because some of the large systems like elevators cannot be powered up without large breakers of this type.*