



Where Life is Sweet

Mayor and Members of the City Council

STAFF REPORT

For the Meeting of October 28, 2024

Title/Subject

Resolution No. 2344 – Authorizing a Building Plan Review/Inspection Services Agreement with the City of Umatilla

Summary and Background

The City of Hermiston has providing Building Plan Review/Inspection Services to the City of Umatilla for many years. The initial agreement was one-directional and was at a “discounted” price in order to assist the City of Umatilla.

Since that time, the City of Umatilla has been able to staff up considerably and do more of their own plan review/inspection services work. Because they have done that and they are now in a better financial position, both cities have agreed to update the agreement to a market rate for reimbursement and make the agreement bi-directional. These changes allow for greater fairness in reflecting the amount of work needed for the respective services and make it possible for the City of Hermiston to receive services if we needed them.

The City of Umatilla approved the attached agreement during their September 3, 2024 city council meeting.

Tie-In to Council Goals

N/A

Fiscal Information

This agreement increases the hourly rate from \$80/hour to \$90/hour and increases the plan review fee split from 50%/50% to 75%/25% (with 75% going to the agency performing the plan review).

Alternatives and Recommendation

Alternatives

1. Adopt Resolution 2344
2. Amend Resolution 2344 or the attached IGA
3. Table Resolution 2344 and request more information.

Recommended Action/Motion

Motion to adopt Resolution 2344 as proposed.

Submitted By:

Byron D. Smith