

# HERMISTON LIBRARY BOARD

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Regular Meeting

February 28, 2024

## 1. CALL TO ORDER

The meeting was called to order at 5:03 pm by Lisa Depew, with Casey Hinkley, Erick Peterson, and Rosario Madrigal present to form a quorum. Also present was Maria Duron City Counsel Liaison, and Mark Rose, Library Director.

## 2. READING OF MINUTES

A. November 29, 2023

The minutes were approved as written.

## 3. PUBLIC COMMENT

## 4. UNFINISHED BUSINESS

A. Policy Update – Technology and Internet Access.

Mr. Rose has reviewed the policy with city legal counsel, the IT department, and library staff, the only recommendations for change related to changes in City Code and how the library service desk is referenced.

The Policy was approved unanimously.

## 5. NEW BUSINESS

## 6. LIBRARIANS REPORT

A. January Directors Report

The building design process was discussed in general. Questions about providing services during the renovation centered on the need to move the collection and what level of access could be provided during the renovation. Mr. Rose also talked about the possibility of art, and mobiles in the new staircase area..

B. Oregon Community Foundation Endowment Statement

Mr. Rose presented the recent Statement of Changes in Fund Balance from the OCF. He also presented the process Parks and Recreation Department of the City approves and uses specific tax revenues as an example of how this fund could be managed in the future. The members of the Board discussed the process for approval of the funds and concluded that the funds need to be budgeted in a way that guarantees the library benefits directly from the funds. As a new finance director will be coming to the city within a month no determinization is need at this time. The best course for now is to let the fund absorb the \$ available at this time, as has been done in the past.

## 7. OTHER MATTERS TO COME BEFORE THE BOARD

Ms. Depew asked that extra effort be made by all board members to be present at the meeting in March so that a new photo of the board can be taken for the library web site. If that is not successful, individual pictures of board members will be taken and added to the site.

**8. NEXT MEETING**

A. March 27, 2024

**9. ADJOURN**

The meeting adjourned at 5:50 pm.

DRAFT