



Where Life is Sweet

Mayor and Members of the City Council

STAFF REPORT

For the Meeting of July 22, 2024

Title/Subject

Resolution No. 2333 – Authorizing an Information Technology Services Agreement with the City of Heppner

Summary and Background

The City of Hermiston has been in the business of providing IT services to various local governments since July 1, 2022. Things have been going well and customers seem to be pleased.

The City of Heppner was using an outside vendor for IT services that had stopped providing services. They were referred to us by Morrow County staff.

They currently have such a limited network with a low number of requested hours that we can meet their needs with the current staffing levels. We are also in Heppner on almost a daily business in support of Morrow County. At this point the eighth position authorized in the 2024-25 budget will not need to be added.

Tie-In to Council Goals

N/A

Fiscal Information

	August 1, 2024
Monthly	\$960
Annually	\$11,520
Hours/Month	8

This agreement begins at our current base rate of \$120 per hour and also includes a 3% annual escalator clause to help us keep up with inflation.

Alternatives and Recommendation

Alternatives

1. Adopt Resolution 2333
2. Amend Resolution 2333
3. Table Resolution 2333 and request more information.

Recommended Action/Motion

Motion to adopt Resolution 2333 as proposed.

Submitted By:

Byron D. Smith