



Where Life is Sweet

Mayor and Members of the City Council

STAFF REPORT

For the Meeting of July 22, 2024

Title/Subject

Discussion of two conceptual ordinances related to parades and right of way closures.

Summary and Background

This topic has been on our list to work on since we did the major revisions to our ordinances. It was something that we knew needed more discussion and major work, so we saved it for later. It came up again as we had a recent parade request. We have been doing research on various other city ordinances and coming up with ideas from the staff perspective. We wanted to have a discussion with the council before coming back with a first draft ordinance.

Below are key points from each of the conceptual ordinances:

71.01 Permits Required for Parades

- Provides two designated parade routes (exempts Umatilla County Fair Parade and HHS Senior Walk) with a fee to be set by the city council
 - Community Center - North on 3rd Street to Main Street; West on Main Street to 2nd Street; South on 2nd Street to Community Center.
 - Community Center – North on 2nd Street to City Hall
- Allows for choosing a non-designated parade route but instead of a set fee, applicants will be charged 75% of the full costs.
- 30 or 45 day advance application for a permit.
- Police Chief reviews with input from other departments.
- Requires insurance.
- Potential waiver for very small parades with little impact.
- Describes cost recovery
- Establishes an appeal process

71.03 Temporary Street Closures

- Establishes permit process
- Requires 30 days notice
- Can establish conditions
- Requires applicants to provide barricades
- Requires insurance

Tie-In to Council Goals

N/A

Fiscal Information

Both conceptual ordinances if adopted as drafted would result in a slight increase in miscellaneous fee revenue once fees are adopted.

Submitted By:

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