

# HERMISTON LIBRARY BOARD

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Regular Meeting

October 26, 2022

## **Call to Order**

The meeting was called to order at 5:00 pm by Chair Casey Hinkley, with Lisa Depew, and Erick Peterson present to form a quorum. Also present was City Counsel Liaison Lori Davis and Library Director Mark Rose. Jackie Linton arrived prior to the completion of the minutes.

## **Reading of Minutes**

- A. Minutes of the September 28, Library Board Meeting

The minutes were approved as written.

## **Public Comment**

## **Unfinished Business**

## **New Business**

- A. Policy Update – Privacy and Confidentiality of Library Records – Mr. Rose presented no changes to the policy. No changes were suggested by the board and the continuation of the policy was recommended.

## **Librarians Report**

- A. 1st Quarter Statistical Report – Mr. Rose reviewed the report line by line. Normally more than 2-3% change is acceptable so the -10.1% dip in circulation is concerning. Ms. Depew stated that with the first “normal” summer since COVID she was not surprised or concerned about the numbers. The line below Items Added this Year is extraneous and may be ignored. Computer and WiFi use numbers were not collected due to the absence of a staff member.
- B. Mr. Rose answered various questions about the completion of the library building. He indicated that he has requested the elevator improvements be top of the list of projects as it is not code compliant. He also shared a Thank You card from Good Shepard for the library participation in their Family Health and Fitness Day. He also reviewed 2 incident reports and discussed pictures staff had provided him of homeless individuals sleeping outside the library during the previous week.

## **Other Matters to come before the board**

## **Adjournment**

The meeting adjourned at 5:36 pm.

## **Next Meeting**

November 30, 2022, 5:00 pm in the Library Meeting Room