

November 1, 2022

A regular meeting of the City of Hopkinsville City Council was held Tuesday, November 1, 2022 at 6:00 p.m. in the Hopkinsville Municipal Center Council Chamber, 715 South Virginia Street, Hopkinsville, Kentucky. The meeting was called to order by Mayor Lynch.

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

Councilmember Parker opened the meeting with an invocation. Mayor Lynch then led the Pledge of Allegiance.

**ROLL CALL:**

Presiding Officer: Wendell A. Lynch, Mayor

Council present: Honorable Natasha Sophia Francis  
Honorable Kimberly McCarley  
Honorable Alethea West  
Honorable Chuck Crabtree  
Honorable Amy Craig  
Honorable Travis Martin  
Honorable Terry Parker  
Honorable Tom Johnson  
Honorable Patricia Bell  
Honorable Steve Keel  
Honorable Jason Bell  
Honorable Phillip Brooks

Staff present: Crissy Fletcher, City Clerk  
Troy Body, City Administrative Officer  
H. Douglas Willen, City Attorney  
Robert Martin, Chief Financial Officer  
Kenny Grabara, Human Resources Manager  
Darryl Anderson, Chief Technology Officer  
Mike Seis, Deputy Police Chief  
Steve Futrell, Fire Chief  
Mike Perry, Public Works Director  
Dave Herndon, Street Superintendent  
Tom Britton, CDS Director  
Holly Boggess, Assistant CDS Director

**AWARDS AND RECOGNITIONS:**

New Business Spotlight – Cool Out Lounge – Toya White, owner, gave an overview of services offered.

Hopkinsville Police Department – Deputy Seis introduced newly promoted Captains Todd DeArmond, Federico Rodriguez, and Ceasar Sierra. Mayor Lynch administered an oath and family members pinned their insignia.

**PUBLIC COMMENTS:**

Imogene McGee, Rose Acres, addressed a concern regarding an odor in her neighborhood.

Kara Price, BrightNight Power Director of Development, expressed concern with the setback requirements in the solar energy systems zoning text amendment.

Gregory Dutton, Attorney at Frost Brown Todd LLC, expressed concern with the setback requirements in the solar energy systems zoning text amendment.

**MAYOR'S COMMENTS:**

Mayor Lynch announced upcoming events and made comments.

**REPORTS FROM OFFICERS, COMMITTEES, AND GUEST SPEAKERS:**

None.

**APPROVAL OF MINUTES:**

Councilmember Parker moved to approve the minutes of the October 18, 2022 regular meeting; seconded by Councilmember Patricia Bell. There being no discussion, all members voted aye.

**ORDINANCE 23-2022 SOLAR ENERGY SYSTEMS ZONING TEXT AMENDMENT (FIRST READING – SUMMARY):**

Ms. Fletcher read a summary of Ordinance 23-2022 amending certain sections and adding a new section to Chapter 158 of the Hopkinsville Code of Ordinances. Moved for adoption by Councilmember Keel; seconded by Councilmember Martin. Following discussion, Ordinance 23-2022 passed on first reading by roll call vote with all members voting aye.

**ORDINANCE 24-2022 OCCUPATIONAL LICENSE TAX AMENDMENT (FIRST READING):**

Ms. Fletcher read Ordinance 24-2022 amending section 110.04(A) of the Hopkinsville Code of Ordinances to remove the maximum liability for the portion of occupational license taxes measured by net profits. Moved for adoption by Councilmember Brooks; seconded by Councilmember West. There being no discussion, Ordinance 24-2022 passed on first reading by roll call vote with all members voting aye, except Councilmembers Johnson and Parker who voted nay.

**ORDINANCE 25-2022 TRANSIENT ROOM TAX AMENDMENT (FIRST READING):**

Ms. Fletcher read Ordinance 25-2022 amending section 34.31 of the Hopkinsville Code of Ordinances pertaining to the transient room tax. Moved for adoption by Councilmember Parker; seconded by Councilmember Jason Bell. There being no discussion, Ordinance 25-2022 passed on first reading by roll call vote with all members voting aye.

**ORDINANCE 26-2022 ALCOHOLIC BEVERAGES AMENDMENT (FIRST READING):**

Ms. Fletcher read Ordinance 26-2022 amending Chapter 111.10 of the Hopkinsville Code of Ordinances to allow alcohol sales on election day. Moved for adoption by Councilmember Parker; seconded by Councilmember Keel. There being no discussion, Ordinance 26-2022 passed on first reading by roll call vote with all members voting aye, except Councilmembers Brooks, Crabtree, and West who voted nay.

**MUNICIPAL ORDER 51-2022 EMPLOYEE POLICIES AND PROCEDURES HANDBOOK AMENDMENT:**

Ms. Fletcher read Municipal Order 51-2022 amending Section V(H) of the Employee Policies and Procedures Handbook to allow a per diem for meals. Moved for adoption by Councilmember Parker; seconded by Councilmember McCarley. There being no discussion, Municipal Order 51-2022 passed by voice vote with all members voting aye.

**MUNICIPAL ORDER 52-2022 FINANCIAL HANDBOOK POLICIES AND PROCEDURES AMENDMENT:**

Ms. Fletcher read Municipal Order 52-2022 amending Sections XXVI.3 and XXVI.4 of the Financial Handbook Policies and Procedures pertaining to lodging and meal per diems. Moved for adoption by Councilmember Parker; seconded by Councilmember West. There being no discussion, Municipal Order 52-2022 passed by voice vote with all members voting aye.

**RESOLUTION 05-2022 OUTSTANDING INDUSTRIAL REVENUE BOND:**

Ms. Fletcher read Resolution 05-2022 authorizing action related to Riken Elastomers Corporation industrial revenue bonds. Moved for adoption by Councilmember Brooks; seconded by Councilmember Keel. There being no discussion, Resolution 05-2022 passed by voice vote with all members voting aye.

**EXECUTIVE ORDER 28-2022 RENAISSANCE DESIGN REVIEW BOARD:**

Ms. Fletcher read Executive Order 28-2022 reappointing Rachel Diuguid Smith. No action was required.

**EXECUTIVE ORDER 29-2022 COUNTY BOARD OF ASSESSMENT APPEALS:**

Ms. Fletcher read Executive Order 29-2022 appointing Steve Wade. No action was required.

**EXECUTIVE ORDER 30-2022 HOPKINSVILLE-CHRISTIAN COUNTY PLANNING COMMISSION:**

Ms. Fletcher read Executive Order 30-2022 appointing Kiley Killebrew. Moved for adoption by Councilmember Keel; seconded by Councilmember Craig. There being no discussion, Executive Order 30-2022 passed by voice vote with all members voting aye.

**OTHER:**

**Later styled MUNICIPAL ORDER 53-2022 GATEWAY LANE SIDEWALK:**

Councilmember Martin requested Ms. Fletcher read a municipal order establishing funding for Gateway Lane sidewalks. Moved for adoption by Councilmember Parker; seconded by Councilmember Martin. Following discussion, Municipal Order 53-2022 passed by roll call vote with all members voting aye, except Councilmembers Patricia Bell, Brooks, McCarley, and West who voted nay.

**COUNCIL MEMBER COMMENTS:**

Councilmembers Brooks and Johnson made comments.

**CLOSED SESSION:**

Mayor Lynch announced Council needed to go into closed session pursuant to KRS 61.810(1)(g), to discuss an economic development proposal. Councilmember Parker moved to go into closed session at 7:12 p.m.; seconded by Councilmember Craig. There being no discussion, all members voted aye.

Councilmember Craig moved to return to open session at 7:54 p.m.; seconded by Councilmember Johnson. There being no discussion, all members voted aye. Mayor Lynch indicated no action was taken.

**ADJOURNMENT:**

Councilmember Parker moved to adjourn at 7:56 p.m.; seconded by Councilmember Crabtree. There being no discussion, all members voted aye.

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Minutes approved at the City Council meeting held on the \_\_\_\_ day of \_\_\_\_\_ 2022.

**PRESIDING OFFICER:** \_\_\_\_\_  
Wendell A. Lynch  
Mayor

**ATTEST:** \_\_\_\_\_  
Christine M. Fletcher, MMC  
City Clerk