

February 7, 2026

A special called meeting of the City of Hopkinsville City Council was held Saturday, February 7, 2026 at 9:05 a.m. at Fire Station 5, Classroom 1, 101 Walton Way, Hopkinsville, Kentucky.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Councilmember Marsh opened the meeting with an invocation. Mayor Knight then led the Pledge of Allegiance

ROLL CALL:

Presiding Officer: Mayor James R. Knight Jr.

Council present: Honorable Vance Smith (arrived at 9:08 a.m.)
Honorable Brandi Stallons
Honorable Donald Marsh
Honorable Chuck Crabtree
Honorable Amy Craig
Honorable Travis Martin
Honorable Clayton Sumner
Honorable Brittanie Bogard
Honorable Michael Velez
Honorable Elizabeth Draude

Absent: Honorable Seth Meek
Honorable Jason Bell

Staff present: City Clerk Brittany Byrum
Deputy City Clerk II Anna Mohon
City Administrator Troy Body
City Attorney H. Douglas Willen
Human Resources Director Kenny Grabara
Chief Financial Officer Melissa Clayton
Budget Officer Cory Alexander
Technology & Public Information Director Amanda Brunt
IT Systems Controller Zach Boehm
IT Systems Controller Thomas Williams
Police Chief Jason Newby
Fire Chief Steve Futrell
Public Works Director Mike Perry
Assistant Public Works Director Dave Herndon
Street Superintendent Josh Durham
City Grounds Maintenance Superintendent Blane Ezell
Service Center Superintendent Greg Harper
Parks & Recreation Superintendent Toby Hudson
CDS Executive Director Tom Britton
CDS Assistant Executive Director Holly Boggess

REPORTS FROM OFFICERS, COMMITTEES, AND GUEST SPEAKERS:

Welcome and Purpose – Mayor Knight welcomed everyone and indicated the purpose of the retreat was to educate and inform members of the budget process and the upcoming budget year.

Budget Performance & Projections Fiscal Year 2026-2027 – Ms. Clayton gave an overview of KRS 91A.030, the budget process, and discussed the city’s trust funds (Health, Cemetery, HPD Evidence Fund, Policemen’s & Firemen’s Pension Fund). She then spoke regarding revenue projections and discussed the four types of projections: property tax projections, insurance premium projections, business license projections, and payroll withholding projections. She also discussed her revenue and expense projections for fiscal year 2026-2027.

Ms. Clayton discussed the city’s reserve, GFOA best practices, and Municipal Order 21-2017, which sets the minimum and target reserve amounts. She then spoke regarding the economic development fund, reviewed current fund balances, and discussed Municipal Order 54-2022.

Mr. Alexander gave an overview of the city’s debt service, discussed outstanding bonds, estimated expense changes, and how the city funds bond payments.

Ms. Clayton gave an overview of the budget binder and discussed where items are located. She noted the binders would be available for council by the end of April.

WRAP UP/QUESTIONS:

Mayor Knight thanked everyone for attending.

ADJOURNMENT:

Councilmember Martin moved to adjourn at 11:33 a.m.; seconded by Councilmember Craig. There being no discussion, all members present voted aye.

Minutes approved at the City Council meeting held on the ____ day of February 2026.

PRESIDING OFFICER: _____
Mayor James R. Knight Jr.

ATTEST: _____
City Clerk Brittany Byrum, CMC