

VILLAGE OF HOMEWOOD



BOARD AGENDA MEMORANDUM

DATE OF MEETING: June 13, 2023

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: John Schaefer, Director of Public Works

Topic: Budget Amendment/Contract Renewal – Sidewalk Survey and Saw Cutting or Grinding of Trip Hazards

PURPOSE

Approve a budget amendment to allocate American Rescue Plan Act (ARPA) funds to cover the costs to continue the Village’s Sidewalk Survey and Saw Cutting/Grinding program. Staff also recommends that the Board renew the contract for the Sidewalk Survey and Saw Cutting or Grinding of Trip Hazards with Universal Concrete Grinding, LLC of Girard, OH.

PROCESS

In 2022, the Board awarded a contract for the Sidewalk Survey and Saw Cutting or Grinding of Trips Hazards to Universal Concrete Grinding, LLC of Girard, OH. A stipulation of the contract was that upon successful completion of the 2022 Saw Cutting or Grinding of Trips Hazards, the Village of Homewood would have the option of renewing for a second year. Since the renewal of the contract will involve the use of ARPA funds, a budget amendment is necessary.

OUTCOME

Universal Concrete Grinding, LLC has submitted a letter to the Village which indicates they wish to renew their contract with the Village for the 2023-24 budget year. The unit prices will remain the same as awarded in the 2022-23 budget year.

Universal Concrete Grinding, LLC is certified to perform this type of work. The Department of Public Works was satisfied with their performance in 2022 and staff recommends renewing the contract for 2023 in an amount not to exceed \$100,000. The prices submitted are as follows:

ITEM	UNIT PRICE
Sidewalk Survey and Saw-Cutting or Grinding of Trip Hazards Full Width (0.5) inches to (1.5) inches Vertical Displacement	\$32.64/EACH

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FINANCIAL IMPACT

- **Funding Source:** General Fund / ARPA Funding
- **Budgeted Amount:** General Fund: \$20,000 / ARPA Funding: \$80,000

LEGAL REVIEW

Not Required

RECOMMENDED BOARD ACTION

Approve a budget amendment allocating \$80,000 of ARPA funds for concrete grinding of sidewalk trip hazards; and, renew the 2022-23 Contract for Sidewalk Survey and Saw-Cutting or Grinding of Trips Hazards with Universal Concrete Grinding, LLC of Girard, OH in an amount not to exceed \$100,000.

ATTACHMENT(S)

Renewal letter from Universal Concrete Grinding, LLC