

RESOLUTION NO. R- 3176

**A RESOLUTION ESTABLISHING AN EVENTS COMMITTEE
FOR THE VILLAGE OF HOMEWOOD**

WHEREAS, The Village of Homewood hosts various community events that connect our residents, attract new visitors, and demonstrate what makes the Village unique; simultaneously helping to build a strong sense of pride for the community; and; and

WHEREAS, in order to assist with event idea generation, solicitation of feedback, planning, organizing, and successful implementation of Village events, the President and Board of Trustees of the Village of Homewood recognize the importance of establishing an Events Committee; and; and

WHEREAS, the President and Board of Trustees of the Village of Homewood have determined that the creation of an Events Committee can serve the community by making recommendations to the Village Board concerning events and special activities that will enhance, enrich, and enliven the Homewood experience.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Homewood:

SECTION ONE - COMMITTEE ESTABLISHMENT, ORGANIZATION AND OPERATION:

(1) The events committee is officially established as an advisory committee to the President and Board of Trustees. The committee may also serve as a working committee when needed to assist with the planning, organizing and successful implementation of village events. From time to time, the committee shall make recommendations to the Village Board concerning types of events, need for events, health and vitality of events and special activities that will enhance, enrich, and enliven the Homewood experience. The committee may establish specific goals in furtherance of continuing healthy and robust events and may recommend the implementation of such goals to the Village Board.

(2) The events committee shall consist of at least seven (7) members but no more than nine (9) members. The events committee shall consist of residents and stakeholders within the Village. The Village President, with the consent of the Board of Trustees, shall appoint members to serve on the events committee.

(3) Members of the events committee shall serve for a term of three (3) years until their respective successors are appointed. Initially, Three members shall be appointed for a three year, three members for a two year term, and three members for a one year term. Thereafter, each member appointed shall serve for a term of three years. No such appointment, however, shall be made by any President within 30 days before the end of their term of office.

(4) The Village President shall name one member so appointed as chairperson at the time of that appointment, and one as vice-chairperson. If the office of chairperson or vice-chairperson is vacated for any reason, the Village President shall immediately appoint one of the other members of the committee, or any member appointed to fill this vacancy on the committee, as chairperson or vice-chairperson. The term of the chairperson of the events committee shall begin on the date of that person's appointment by the Village President or annually on May 1, whichever last occurs, and shall terminate annually on April 30 of the following year.

(5) Meetings of the events committee shall be held at the call of the chairperson and at such other times as any three members of the committee may request a meeting. All meetings of the committee shall follow the Open Meetings Act, 5 ILCS 120/1.01 *et seq.*

(6) The events committee shall conduct no business at a meeting unless the meeting is properly noticed and a quorum is present at the meeting. A quorum shall consist of a simple majority of the members. Events committee members are responsible for disclosing any conflicts of interests in their association with particular special events or businesses.

(7) Since proposed events and special projects may entail the expenditure of funds, the committee may solicit donations and sponsorship opportunities on behalf of the Village for event purposes. Methods of solicitation and sponsorships proposed by the committee shall first be approved by the Village Board. All such donations and sponsorships shall be received only by the Finance Director and shall be maintained by the Finance Director in the appropriate revenue account involved as designated by the village budget and annual appropriation ordinance. All spending approved by the Village Board for event purposes during any fiscal year shall also be made from the appropriate revenue account involved, as designated and approved as part of the village budget.

(8) The Village President shall assign a liaison from the Board of Trustees as the Board liaison to the events committee. The liaison shall report to the Board from time to time regarding the committee's activities.

SECTION TWO - EFFECTIVE DATE:

This resolution shall be in full force after its passage, approval, and publication in accordance with the law.

PASSED and APPROVED this 12th day of March, 2024.

Village President

ATTEST:

Village Clerk

AYES: ____ NAYS: ____ ABSTENTIONS: ____ ABSENCES: ____