

VILLAGE OF HOMEWOOD



BOARD AGENDA MEMORANDUM

DATE OF MEETING: July 27, 2021

To: Jim Marino, Village Manager

From: Bob Grabowski, Fire Chief

Topic: Purchase of Cardiac Monitors/Waive Competitive Bid Requirement

- **PURPOSE:**

One of the most important life-saving tools that paramedics use is the cardiac monitor/defibrillator. Zoll Medical Corporation of Chelmsford, MA is a sole source supplier for the Village of Homewood. The Zoll monitors/defibrillators are compatible to the Fire Department's software and hardware for patient reporting to the State. This software and hardware is a shared system with the Village of South Holland.

- **PROCESS:**

This purchase is a Capital Improvement Project item approved by the board and included in the FY2021-2022 budget. To offset the cost of this equipment, the Fire Department plans to trade in two older monitors and will receive a \$17,000 credit toward the cost of the two new monitor/defibrillators. The Village President was successful in acquiring \$10,000 from the Comcast Corporation towards the purchase of this critical equipment. Per the Village's Purchasing Policy, the Village Board may waive the competitive bidding requirement when a "sole source" purchase is recommended.

- **OUTCOME:**

This purchase will enable the Fire Department to more effectively continue its life saving public safety mission.

- **FINANCIAL IMPACT:**

- **Funding Source:** CIP
- **Budgeted Amount:** \$50,000.00
- **Cost:** \$38,571.80

- **LEGAL REVIEW:** Not Required

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- **RECOMMENDED BOARD ACTION:**

- Waive competitive bid requirements due to a qualifying "sole source" equipment purchase; and approve the Fire Department's purchase of two Zoll Series Manual Monitors/Defibrillators for a cost of \$38,571.80.