

# VILLAGE OF HOMEWOOD



## BOARD AGENDA MEMORANDUM

DATE OF MEETING: December 14, 2021

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**To:** Village President & Board of Trustees

**From:** Jim Marino, Village Manager

**Topic:** Commuter Parking Lot Maintenance Agreement

### PURPOSE

As a result of state legislation, the Chicago South Suburban Mass Transit District (the District) is being discontinued as of January 1, 2022. The legislation calls for the parking lots in Homewood that are owned by the District be turned over to the Village. The recently constructed parking lot north of the Amtrak ticket office building is owned by Metra but has been operated and maintained by the District. Because the District will cease its operations, Metra expects the Village to assume the operation and maintenance of this lot in place of the District. An agreement with Metra is required for the Village to assume this responsibility.

### PROCESS

Amtrak is constructing an ADA accessible ramp in the parking lot owned by the District that caused the loss of several parking lost spaces. Metra and the District agreed to replace these lost spaces by constructing a new parking lot on property owned by Metra north of Amtrak's ticket office building. The District and Metra entered into an agreement whereby the District would operate and maintain the parking lot owned by Metra and retain the parking fees to cover its cost of doing so.

Due to time constraints, we are not able to negotiate an agreement with Metra to operate and maintain their parking lot by the time the District ceases its operations. Without an agreement in place, Metra would need to operate and maintain the lot, which they are unprepared to do. I proposed to Metra that we sign a letter agreement that grants us the authority to operate and maintain their lot for an interim period while we negotiate a full agreement. Metra prepared the attached letter agreement for board approval.

### OUTCOME

Approval of the letter agreement allows the Metra parking lot to operate without interruption to commuters.

## VILLAGE OF HOMEWOOD



### FINANCIAL IMPACT

- **Funding Source:** No Financial Impact
- **Budgeted Amount:** N/A
- **Cost:** N/A

### LEGAL REVIEW

Completed

### RECOMMENDED BOARD ACTION

Approve the execution of a letter agreement with Metra for operation and maintenance of their parking lot for an interim period.

### ATTACHMENT(S)

Letter agreement