

VILLAGE OF HOMEWOOD



BOARD AGENDA MEMORANDUM

DATE OF MEETING: May 9, 2023

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: Dennis Bubenik, Director of Finance

Topic: IRMA Alternate Delegate

PURPOSE

The IRMA Pool has provided risk management insurance lines of coverage (auto, liability, worker's compensation, buildings) to the Village of Homewood since the late 1990s. This pool has 70 municipal members and has been the most economical, efficient way for the Village to handle risk management insurance coverage.

PROCESS

IRMA requires each member to name a Delegate and an Alternate Delegate. One of these two roles would represent the municipal member at meetings of the IRMA Board of Directors, which occur four times per calendar year. The Director of Finance has served as Homewood's Delegate since 2000. With my upcoming retirement, staff requests the Board to appoint incoming Finance Director Amy Zukowski as Delegate effective May 22, 2023, and Assistant Village Manager Tyler Hall as the Alternate Delegate. IRMA requires this action to be formalized through the passage of a resolution by the Board of Trustees.

OUTCOME

Homewood will have a Delegate and Alternate Delegate for the IRMA Pool as required by the bylaws of the IRMA pool.

FINANCIAL IMPACT

- **Funding Source:** N/A
- **Budgeted Amount:** N/A
- **Cost:** N/A

LEGAL REVIEW

Not Required

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RECOMMENDED BOARD ACTION

Pass a Resolution appointing incoming Director of Finance Amy Zukowski as Delegate effective May 22, 2023, and Assistant Village Manager Tyler Hall as Alternate Delegate to the IRMA pool.

ATTACHMENT(S)

Resolution