

VILLAGE OF HOMEWOOD



BOARD AGENDA MEMORANDUM

DATE OF MEETING: August 8, 2023

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: John D. Schaefer, Director of Public Works

Topic: Oath of Office – James Anderson

PURPOSE

Administer the Oath of Office to James Anderson as Street Maintenance Worker.

PROCESS

James Anderson was hired as a full-time Street Maintenance Worker in the Public Works Department on October 30, 2017. James quickly established himself as valuable team member in Public Works.

After the recent retirement of former Streets Supervisor, Bob Pettigrew, the Village engaged in a full candidate recruitment/search to fill this critical position. After a series of candidate interviews, a Village hiring team narrowed the candidate pool to two qualified candidates. James was selected as the top candidate, and was offered the position of Street Division Supervisor, and assumed his new role on July 24, 2023.

OUTCOME

Welcome James to his new position as the Street Division Supervisor.

FINANCIAL IMPACT

- **Funding Source:** N/A
- **Budgeted Amount:** N/A
- **Cost:** N/A

LEGAL REVIEW

Not required

RECOMMENDED BOARD ACTION

Request the Village Clerk to administer the Oath of Office to James Anderson for the position of Street Division Supervisor in the Department of Public Works.

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ATTACHMENT(S)

None