

VILLAGE OF HOMEWOOD



BOARD AGENDA MEMORANDUM

DATE OF MEETING: August 8, 2023

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: Amy Zukowski, Director of Finance

Topic: Liquor Manager Qualifications

PURPOSE

The Village requires liquor license holders to have a designated liquor manager on duty whenever alcoholic liquor is being sold. Clarification is needed to determine who may serve as a liquor manager. Approval of an ordinance establishing liquor manager qualifications requires Board approval.

PROCESS

Liquor managers are responsible for the proper conduct of the premises and adherence to the Municipal Code regulations. They undergo a criminal background investigation including fingerprinting.

Currently, the Municipal Code is unclear regarding liquor manager qualifications. The attached ordinance provides direction should the background investigation report indicate that the applicant was previously convicted of a felony. The local liquor commissioner will consider the factors listed in Section 6-2.5(b) of the State's Liquor Control Act prior to making a determination.

OUTCOME

Approval of this ordinance will provide guidance to the local liquor commissioner when considering liquor manager applicants.

FINANCIAL IMPACT

- **Funding Source:** N/A
- **Budgeted Amount:** N/A
- **Cost:** N/A

LEGAL REVIEW

Completed

VILLAGE OF HOMEWOOD



RECOMMENDED BOARD ACTION

Pass an ordinance amending Chapter 4 of the Homewood Municipal Code clarifying the designation and qualifications of managers where alcoholic liquor is sold.

ATTACHMENT(S)

Ordinance

Factors from State Statute Section 6-2.5(b)