

VILLAGE OF HOMEWOOD



BOARD AGENDA MEMORANDUM

DATE OF MEETING: March 24, 2026

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: Terence Acquah, Assistant Village Manager

Topic: Agreement with Homewood-Flossmoor Park District

PURPOSE

Staff is requesting Board approval to enter into an agreement with the Homewood-Flossmoor Park District to utilize the H-F Sport Complex located at 18220 Morgan Avenue as the venue for the Village's 2026 Holiday Market and 2027 Winter Indoor Markets.

PROCESS

The Village has been seeking a venue for the Village's 2026 Holiday Market and 2027 Winter Indoor Markets due to the upcoming construction in the Homewood Auditorium. The transformation of the auditorium into a multi-purpose facility will reduce the available space which is currently used for the indoor markets. As a result, the growing market will no longer be able to fit within the new space.

Relocating the markets to the H-F Sport Complex will allow the Village to expand vendor capacity by approximately 30%, helping to accommodate the increasing demand from vendors wishing to participate in the market. The additional space will also allow certain vendors to utilize larger booth areas, enabling them to bring a wider selection of products for customers.

The markets will continue to be managed by Christine Banks, with support from Marla Youngblood and the Public Works Department for event setup and operations.

Under the proposed agreement, the Homewood-Flossmoor Park District will provide use of the H-F Sport Complex from 6:00 a.m. to 3:00 p.m. for each of the five (5) event dates at a rental rate of \$200 per day, along with a \$100 refundable security deposit for a total of \$1,100. This rate represents a significant discount from the Park District's standard rental fee of \$100 per hour.

The proposed dates are as follows:

Holiday Market
December 5, 2026

Indoor Winter Markets
January 30, 2027
February 27, 2027
March 27, 2027
April 24, 2027

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OUTCOME

Relocating the Indoor Farmers Market and Holiday Market to the H-F Sports Complex will help ensure that both events continue to grow and expand. The new location will provide local entrepreneurs with additional opportunities to showcase and sell their goods while also giving Village residents and visitors a welcoming space to gather and enjoy the festivities.

FINANCIAL IMPACT

- **Funding Source:** General Fund - Community Events (Farmers Market)
- **Budgeted Amount:** \$18,500
- **Cost:** \$1,100

LEGAL REVIEW

Completed

RECOMMENDED BOARD ACTION

Authorize the Village President to enter into an agreement with the Homewood-Flossmoor Park District to utilize the Sport Complex located at 18220 Morgan Avenue as the venue for the Village's 2026 Holiday Market and 2027 Winter Indoor Markets.

ATTACHMENT(S)

Rental Agreement