

VILLAGE OF HOMEWOOD



BOARD AGENDA MEMORANDUM

DATE OF MEETING: August 11, 2026

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: Anne Mitchell, Assistant to the Village Manager

Topic: Oath of Office - Anne Mitchell

PURPOSE

Request that the Village Clerk administer the oath of office to Assistant to the Village Manager Anne Mitchell.

PROCESS

Anne Mitchell began her employment with the Village of Homewood on August 3, 2026. She grew up in the Village of Oak Lawn and has been a proud South Sider throughout her life. Anne most recently served as management analyst for the Village of Tinley Park for four years. She is pursuing the traditional “municipal manager” track and her dream is to one day serve as a village manager for a Southside suburban community.

Anne’s primary responsibilities will focus on Risk Management (insurance claims, worker’s compensation claims, safety initiatives and various Human Resource related functions that are currently decentralized. We are excited because Anne is also capable and equipped to participate and assist with initiatives and projects within other functional areas of our operations.

Anne has a Master’s Degree in Public Administration from the University of Illinois Chicago and a Bachelor’s Degree in History and Political Science from North Central College.

OUTCOME

Welcome Anne to the Manager’s Office and Village of Homewood.

FINANCIAL IMPACT

- **Funding Source:** N/A
- **Budgeted Amount:** N/A
- **Cost:** N/A

LEGAL REVIEW

Not Required

VILLAGE OF HOMEWOOD



RECOMMENDED BOARD ACTION

Request that the Village Clerk administer the Oath of Office to Anne Mitchell for the position of Assistant to the Village Manager for the Village of Homewood.

ATTACHMENT(S)

None