

October 10, 2025

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Public Works Department
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Phone 708-206-3470
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Subject: Request for Proposals – Engineering Services for Lead Service Line Replacement (LSLR) Program

Dear Engineering Firms,

The Village of Homewood seeks a qualified consultant to support our Lead Service Line Replacement (LSLR) Program. The immediate objective is to prepare and submit a multi-year LSLR Project Plan and bid-ready documents for the 2027 construction year, with the goal of placement on the Illinois EPA Intended Funding List for 2026.

Program Background

To comply with Public Act 102-0631, the Village adopted a 10-year plan to replace 4,363 lead service lines. The program commences with 267 replacements in 2026, followed by approximately 410 replacements annually through 2035, and 406 in 2036—balancing regulatory compliance, construction capacity, resident coordination, and financial sustainability.

Scope of Services

Task 1 – IEPA Multi-Year Project Plan and Funding Nomination Form

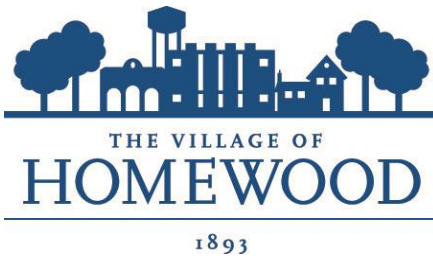
- Obtain required permitting (Army Corps. of Engineering and IDOT Right of Way)
- Create and prepare multi-year project plan
- Prepare Funding Nomination Form

Task 2 – Project Management & Coordination

- Overall project management and schedule control.
- Regular coordination with Village staff and internal team coordination for design and bidding tasks.

Task 3 – Contract Documents (Plans & Specifications)

- Prepare detailed engineering drawings showing replacement locations, standard details, and restoration activities for the 2027 construction package.
- Develop technical specifications meeting State Revolving Fund (SRF) requirements (see attached checklist), including all materials and equipment for LSLR work.



Task 4 – Bidding Support

- Provide electronic “Issued for Bid” PDFs for Village advertisement.
- Conduct one pre-bid meeting; receive and respond to bidder questions; prepare and issue addenda as needed.
- Attend bid opening; evaluate bids for completeness; prepare bid tabulation; verify contractor qualifications and references; submit a written award recommendation.

Proposal Requirements

Please include:

- Cost proposal and proposed schedule.
- Firm background and key staff qualifications.
- Current municipal clients and relevant LSLR/SRF experience.
- Submittal requirements compliance statement (acknowledge attachments/checklists).

Submittal Deadline

Proposals are due by **5:00 p.m. on October 24.**

We appreciate your interest and look forward to your proposal.

If you have any questions, please feel free to reach out to me at tacquah@homewoodil.gov or at (708) 206-3378.

Best,

Terence Acquah
Assistant Village Manager
Village of Homewood