

RESOLUTION NO. R-3198

**A RESOLUTION AUTHORIZING OPENING A LOCKBOX ACCOUNT
FOR COLLECTION AND PAYMENT OF AMBULANCE BILLS**

WHEREAS, the Village of Homewood provides essential emergency medical services, including ambulance services, to its residents and visitors; and

WHEREAS, it is necessary to streamline and enhance the efficiency of the collection and payment process for ambulance bills; and

WHEREAS, the establishment of a lockbox account will provide a secure, efficient, and transparent means of managing ambulance service funds; and

WHEREAS, use of a lockbox account will ensure timely and accurate collection of ambulance fees and the appropriate allocation of these funds for related expenses.

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Homewood, Cook County, Illinois:

1. Authorization to Open Lockbox Account – The Village Board hereby authorizes the Finance Director to open and maintain a lockbox account designated explicitly for collection and payment of ambulance bills.
2. Designated Financial Institution – The Village Board designates Wintrust Community Bank as the financial institution for the lockbox account. The Finance Director and/or Village Manager is authorized to negotiate and enter into any necessary agreements with Wintrust Community Bank to establish and maintain the lockbox account subject to review and approval by the Village Attorney.
3. Account Management - The Finance Director shall be responsible for managing the lockbox account, including but not limited to:
 - a. Ensuring all ambulance bill payments are deposited directly into the lockbox account;
 - b. Monitoring the account regularly to ensure accuracy and security;
 - c. Coordinating with the Fire/EMS and Paramedic Billing Services to ensure timely and accurate posting of payments.

- d. Authorizing disbursements from the lockbox account for the payment of ambulance service-related expenses.

This resolution passed this 10th day of September, 2024.

Village President

ATTEST:

Village Clerk

AYES: _____ NAYS: _____ ABSTENTIONS: _____ ABSENCES: _____