

VILLAGE OF HOMEWOOD



BOARD AGENDA MEMORANDUM

DATE OF MEETING: January 28, 2025

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: Denise McGrath, Chief of Police

Topic: Agreement with DACRA Tech – Municipal Software Solutions

PURPOSE

Staff request the Village Board approve an amended agreement with DACRA Tech, LLC of Itasca, IL, for software integration with DACRA Web-Pay Services which will allow violators to make payments online.

PROCESS

In November 1995, the Village entered into an agreement with MSI, Municipal Systems, Inc. for software related to the processing of citations and the subsequent adjudication and collections process. That agreement was updated with addendums in November 2007 to add a citation module and in January 2010 the Village amended the agreement to incorporate the new web-based software applications.

In November 2020, MSI was absorbed by DACRA Tech. DACRA is an e-citation solution for law enforcement agencies. The DACRA platform allows law enforcement agencies to create municipal violation procedures such as parking, code, animal, administrative towing, and state ticking. The features include GPS-based location tracking, license plate recognition, etc. The product is offered for law enforcement agencies, code enforcement, administrative hearings and is supported by IT professionals. DACRA clientele includes Cook County Department of Administrative Hearings, Schaumburg Police Department, Hanover Park Police Department and South Elgin Department to name a few.

Homewood's previously established fee structure with MSI, moved from a percentage of monies collected to a flat rate for up to 500 processed violations, with a per violation fee for over 500 violations. On February 14, 2023, the Board approved the amendment which covered the restructured terms.

In February 2024, the Board approved the DACRA Tech LLC Master Software Licensing Agreement which encompassed the completely revamped software and locked in pricing through April 30, 2026. Amendment #1 to that agreement will add DACRA's Web-Pay Services module and a

VILLAGE OF HOMEWOOD



convenience fee of \$3.95, which is paid by the violator. The credit card processing fee of 1.95% will continue to be paid by the Village. The upgrades will be scheduled following approval of this agreement.

OUTCOME

Approval of the amendment will allow violators to make payments online through DACRA Web-Pay Services.

FINANCIAL IMPACT

- **Funding Source:** No Financial Impact
- **Budgeted Amount:** N/A
- **Cost:** N/A

LEGAL REVIEW

Completed

RECOMMENDED BOARD ACTION

Approve Amendment #1 to DACRA Tech LLC Master Software Licensing Agreement with the Village of Homewood.

ATTACHMENT(S)

Amendment