

VILLAGE OF HOMEWOOD



BOARD AGENDA MEMORANDUM

DATE OF MEETING: January 28, 2025

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: Joshua Burman, Director of Public Works

Topic: Oath of Office – Kevin Coyle

PURPOSE

Staff requests the Village Clerk administer the Oath of Office to Kevin Coyle for the position of Landscape and Maintenance Worker in the Department of Public Works.

PROCESS

Kevin Coyle was hired as a seasonal employee for the Landscape and Maintenance Division in April 2024. The entire Public Works Department immediately noticed his positive attitude and strong work ethic.

A full-time position became available in the Landscape and Maintenance Division in December 2024 and was advertised internally for five (5) days, as required by contract.

Kevin Coyle applied for and was offered the position. He began working as a full-time Landscape and Maintenance Worker on December 16, 2024. Kevin is an asset to the Public Works Department and staff looks forward to watching his career blossom.

OUTCOME

Welcome Kevin as a full-time Landscape and Maintenance Worker in the Public Works Department.

FINANCIAL IMPACT

- **Funding Source:** N/A
- **Budgeted Amount:** N/A
- **Cost:** N/A

LEGAL REVIEW

Not required

RECOMMENDED BOARD ACTION

Administer the Oath of Office to Kevin Coyle for the position of Landscape and Maintenance Worker in the Department of Public Works.

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ATTACHMENT(S)

None