

VILLAGE OF HOMEWOOD



BOARD AGENDA MEMORANDUM

DATE OF MEETING: April 8, 2025

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: Joshua Burman, Director of Public Works

Topic: Contract Renewal – Street Sweeping Services

PURPOSE

Homewood provides a service to the community that involves the hiring/contracting of a company to systematically sweep every street within the Village. This service has many benefits that will be discussed below. Staff requests that the Village Board renew the contract with Advance Sweeping Services, Inc. of Rockford, IL for street sweeping services for the 2025-2026 season.

PROCESS

Public Works prepared a bid that was advertised for contractual street sweeping services for the current 2024-25 fiscal year. The Board awarded the contract to Advance Sweeping Services, Inc. during the July 23, 2024 regular board meeting. Per the approval, the contract is renewable for two (2) successive years. Prior to the start of the renewal year, the price for that year would be adjusted based on the consumer price index (CPI-U).

Advance Sweeping Services, Inc. has established a record of satisfactory performance with Homewood, and we are confident that they will perform the contract work in a manner consistent with the specifications. Staff contacted Advance Sweeping Services, Inc. and they are in agreement to renew the contract. The CPI-U increase rate is 3.9% for this season. The increase schedule is listed below.

Description	2024-2025 Price	CPI-U 3.9% Increase
Residential Sweeping Cycle	\$8,366.66	\$8,692.96
Commercial Sweeping Cycle	\$833.33	\$865.83
Spot Cleaning Per Sweep	\$666.67	\$692.67
Regular Hours	\$194.44	\$202.02
Overtime Hours	\$250.00	\$259.75

The services include five seasonal Village-wide residential sweeps of Homewood's 126 curb miles. The service also includes 15 commercial sweeps for the Village Downtown Central Business District.

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Residential Street Sweeping Cycles

- Cycle 1 for residential street sweeping starts on or about July 1st
- Cycle 2 (Fall Sweep) for residential street sweeping starts in mid-October
- Cycle 3 (Fall Sweep) for residential street sweeping starts on or about November 1st
- Cycle 4 (Late Fall Sweep) for residential street sweeping starts on or about November 16th
- Cycle 5 (Spring Sweep) for residential street sweeping starts in the middle of March

Commercial Street Sweeping Cycles

Street sweeping for the Downtown Central Business District occurs every other Friday when the residential sweeps are occurring.

OUTCOME

Renewing the Village-wide street sweeping services contract will accomplish three goals:

Improve Water Quality by Reducing Pollutants in Stormwater Runoff

Street sweeping is a key activity of the operation and maintenance of the Village's stormwater system. This activity is recognized as a Best Management Practice (BMP) as part of the National Pollutant Discharge Elimination System (NPDES) requirements that are applicable to the Village with respect to stormwater. Streets and parking lots within the Village accumulate significant amounts of pollutants that contribute to stormwater pollutant runoff to surface waters. Pollutants, including sediment, debris, trash, road salt, and trace metals are minimized by street sweeping. Street sweeping also improves the aesthetics of municipal roadways, controls dust, and decreases the accumulation of pollutants in catch basins.

Remove Leaves and Tree Debris from the Public Right-of-Way

The fall sweeping occurs from mid-October through early December on Village streets. Street sweeping performed under this contract will be performed with regenerative air sweepers that are capable of removing particles, leaving the pavement clean and minimizing dust. The sweepers have a large carrying capacity that allow for the efficient transfer of leaves to the transfer site.

Improve the Appearance of Village Streets and Parking Lots

Village streets, public parking lots, and streets within the downtown are swept on a regular cycle to remove litter and other debris. Under the terms of this contract, the contractor will be responsible for the liability and the cost of the disposal of the material collected during street sweeping. The street sweepers will also be equipped with GPS units that will provide the Village with real-time information about areas of the Village as they are completed.

FINANCIAL IMPACT

- **Funding Source:** General Fund
- **Budgeted Amount:** \$70,000

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LEGAL REVIEW

Not Required

RECOMMENDED BOARD ACTION

Authorize the Village Manager to renew the contract with Advance Sweeping Services, Inc. for street sweeping services for five (5) residential and fifteen (15) commercial sweeps between May 1, 2025 and April 30, 2026, in an amount not-to-exceed \$8,692.96 per residential sweep and \$865.83 per commercial sweep.

ATTACHMENT(S)

Renewal Agreement Letter