

VILLAGE OF HOMEWOOD



BOARD AGENDA MEMORANDUM

DATE OF MEETING: April 8, 2025

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: Robert Grabowski, Fire Chief

Topic: Renewal agreement - TPI Building Code Consultants

PURPOSE

The Village engages TPI Building Code Consultants Inc. of South Elgin, IL for plan review and inspection services for complex projects that require specialized expertise, particularly concerning commercial plans beyond the Village's internal capabilities. The agreement with TPI Building Code Consultants is due to be renewed for Fiscal Year 2025-2026. The renewal of this agreement requires Board approval.

PROCESS

The Village presently engages two (2) plan review companies for the Building Division. Since 2022, the Village has relied on TPI Building Code Consultants Inc. as one of the primary contracted plan review firms. TPI Building Code Consultants handles smaller commercial projects, while HR Green reviews larger commercial projects, thanks to their extensive staffing resources.

These companies employ experienced professionals, including architects, engineers, and planners, who possess deep knowledge of local regulations and construction practices. TPI's plan examiners adhere to the codes adopted by the Village. Notably, all commercial plan reviews are conducted by an International Code Council (ICC) Master Code Professional, and plumbing plan reviews by an Illinois licensed plumber.

OUTCOME

The renewal of this agreement will allow the Building Division to continue working with TPI Building Code Consultants throughout the upcoming fiscal year. This is critical due to the significant number of ongoing projects within the Village.

FINANCIAL IMPACT

The cost for plan review services is recovered through the permit process.

- **Funding Source:** General Fund
- **Budgeted Amount:** \$75,000 split between both contracted companies

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LEGAL REVIEW

Completed

RECOMMENDED BOARD ACTION

Approve the renewal of an agreement for plan review and inspection services with TPI Building Code Consultants Inc. of South Elgin Illinois, IL for Fiscal Year 2025-2026.

ATTACHMENT(S)

Agreement