

VILLAGE OF HOMEWOOD



BOARD AGENDA MEMORANDUM

DATE OF MEETING: April 08, 2025

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: Robert Grabowski, Fire Chief

Topic: Renewal agreement/HR Green LLC

PURPOSE

Approve the renewal of an agreement for plan review and inspection services with HR Green LLC of New Lenox, IL.

PROCESS

The Village engages HR Green LLC of New Lenox, IL for plan review and inspection services for complex projects that require specialized expertise, particularly concerning commercial plans beyond the Village's internal capabilities. The agreement with HR Green is due to be renewed for fiscal year 2025/2026. The renewal of this agreement requires Board approval.

The Village presently engages two (2) plan review companies for the Building Division. Since 2022, the Village has relied on HR Green as one (1) of the primary contracted plan review firms. HR Green reviews larger commercial projects, while TPI Building Code Consultants handles smaller commercial projects.

HR Green utilizes certified inspectors to conduct inspections of all trades, verifying that projects comply with approved plans, specifications, and all applicable codes and ordinances. HR Green specializes in providing paperless electronic plan review and tracking solutions, where reviews and comments are accessible electronically.

OUTCOME

The renewal of this contract will allow the Building Division to continue working with HR Green throughout the upcoming fiscal year.

FINANCIAL IMPACT

The cost for plan review services is recovered through the permit process.

- **Funding Source:** General Fund
- **Budgeted Amount:** \$75,000 split between both contracted companies

VILLAGE OF HOMEWOOD



LEGAL REVIEW

Completed

RECOMMENDED BOARD ACTION

Approve the renewal of an agreement for plan review and inspection services with HR Green LLC of New Lenox, IL.

ATTACHMENT(S)

Agreement