

# VILLAGE OF HOMEWOOD



**BOARD AGENDA MEMORANDUM**

**DATE OF MEETING: November 12, 2024**

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**To:** Village President and Board of Trustees

**Through:** Napoleon Haney, Village Manager

**From:** Joshua Burman, Director of Public Works

**Topic:** Purchase Approval - Public Works Vehicle Replacement

## **PURPOSE**

Staff is requesting the approval to purchase one (1) F-350 Pickup Truck from Currie Motors of Frankfort, IL for a total purchase price of \$35,673 plus \$16,000 that will be needed for additional equipment and upfitting to the vehicle. This purchase will replace a 2017 Chevrolet Silverado used by the Public Works Department. The purchase will be made as part of the five-year (5) lease agreement initiative that was approved by the Board of Trustees at the October 8, 2024 meeting. The total purchase price and equipment and upfitting cost for the vehicle is \$51,673.00.

## **PROCESS**

Periodically, the Village of Homewood must replace equipment that has reached its end of life. Staff evaluates equipment on an annual basis and compiles a list of items that are recommended for replacement based on standards from the American Public Works Association (APWA) Fleet Management Program. Below is the Public Works pickup truck that is due for replacement:

- Truck #42: 2017 Chevrolet 89,000 Miles [PW Building Maintenance Division]

Through the budget process, approval was given to finance the purchase of a plow truck utilizing a five-year (5) lease program. Since the plow truck was not readily available, staff identified six (6) other vehicles for replacement. These vehicles were presented to the Board during the Village Board meeting on October 8, 2024 when the 2024 leasing program was approved. Truck #42 was identified as needing to be replaced.

Staff researched purchase options and found vehicles to be available through Homewood Ford, Currie Motors, D'Orazio Ford, and Rod Baker Ford. Below are the prices received for a F-350 pickup.

- Rod Baker Ford (Plainfield, IL) - \$47,300.03 (2024)
- D'Orazio Ford (Wilmington, IL) - \$46,496.03 (2023)
- *Homewood Ford (Homewood, IL) - \$46,103.32 (2025)*
- Currie Motors (Frankfort, IL) - \$35,673.00 (2022)

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The prices provided above are for the purchase of a Ford F-250/350 pickup truck (model years ranging from 2022 to 2025). The best price is from Currie Motors for \$35,673 for a brand new **2022** Ford F-350 that meets all of our specifications. Although the truck is a 2022, the truck is absolutely new and can be delivered before the end of the fiscal year. The truck comes with a great price that includes a \$10,430.32 reduction from the closest other proposal price submitted by Homewood Ford. The truck will require safety lighting, accessories, and equipment to be installed after purchase, but these costs will be within the budgeted amount.

It's important to highlight that this is the department's first endeavor in upfitting this particular style of truck. While staff cannot provide an exact figure for the upfitting costs associated with this specific vehicle, we are confident that equipment and upfitting expenses will not exceed \$17,000.



## OUTCOME

The approval of this vehicle purchase will enable the Village to replace a vital asset that has reached the end of its life.

## FINANCIAL IMPACT

- **Funding Source:** Five-Year (5) Lease Agreement through BMO Harris Bank
- **Budgeted Amount:** \$80,000 in General Fund – annual lease payment covering the purchase of six (6) Public Works vehicles/equipment
- **Cost:** \$57,000 to be financed over a five-year period through a lease agreement (The cost includes the vehicle, equipment, and upfitting.)

## LEGAL REVIEW

Not Required

## RECOMMENDED BOARD ACTION

Waive competitive bidding due to the solicitation of direct vehicle quotes; and approve the purchase of one (1) Ford F-350 Regular Cab 4x2 from Currie Motors of Frankfort, IL in the amount of \$35,673; and, approve the purchase/installation of lighting, accessories, and equipment after purchase for a total amount not to exceed \$16,000 for a total cost of \$51,673.

## ATTACHMENT(S)

- Vehicle Evaluation Forms
- Equipment Replacement Justification Forms
- Homewood Ford Quote
- Currie Motors Quote
- D’Orazio Ford Quote
- Rod Baker Ford Quote