

VILLAGE OF HOMEWOOD



BOARD AGENDA MEMORANDUM

DATE OF MEETING: November 12, 2024

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: Joshua Burman, Director of Public Works

Topic: Purchase Approval - Police and Public Works Vehicle Replacements

PURPOSE

Staff is requesting the Board approve the purchase of two (2) Ford Utility Police Interceptors through the Suburban Purchasing Cooperative from Currie Motors Fleet of Frankfort, IL for a total purchase of \$91,026 plus \$24,000 in equipment and upfitting cost for the vehicles. These purchases will replace two 2016 Ford Utility vehicles, one used for the Police Department and one used for the Public Works Department. The purchase is part of the five-year (5) lease agreement initiative approved by the Board of Trustees at the October 8, 2024 meeting.

PROCESS

Periodically, the Village of Homewood must replace equipment that has reached its end of life. Staff evaluates equipment on an annual basis and compiles a list of items that are recommended for replacement. Below are two vehicles identified for replacement:

- Vehicle #4: 2016 Ford Utility 83,000 Miles [Police Criminal Investigation Unit (CIU) - Detectives]
- Vehicle #49: 2016 Ford Utility 159,000 Miles [Public Works Street Division]

Through the budget process, approval was given to finance a plow truck utilizing a five-year (5) lease. The annual lease payment is budgeted in the General Fund. Since the plow truck was not readily available, staff identified six (6) other vehicles that needed to be replaced. These vehicles were presented to the Board during the Village Board meeting on October 8, 2024, when the 2024 leasing program was approved. The two (2) vehicles listed above were identified to be replaced and financed.

Staff researched various vehicle purchase options and found that both vehicles were available through the Suburban Purchasing Cooperative through Currie Motors Fleet, of Frankfort, IL. Both vehicles will need lighting, accessories, and equipment after they are purchased (equipment and upfitting).

VILLAGE OF HOMEWOOD



The total cost for the Police CIU vehicle is \$58,914.

- \$45,414 - Purchase Price
- \$9,500 - Equipment
- \$4,000 – Upfitting

The total cost for the Public Works Street Division vehicle is \$56,112.

- \$45,612 - Purchase Price
- \$6,500 - Equipment
- \$4,000 - Upfitting

The combined total for both vehicles through the Suburban Purchasing Cooperative is \$91,026 (without equipment and upfitting).



OUTCOME

The approval to purchase the two vehicles will allow the Village to replace vital assets that have reached the end of their life.

FINANCIAL IMPACT

- **Funding Source:** Five-Year (5) Lease Agreement through BMO Harris Bank
- **Budgeted Amount:** \$80,000 in General Fund – *annual lease payment covering the purchase of six (6) Public Works vehicles/equipment to be budgeted.*
- **Cost:** \$115,026 to be financed over a five-year (5) period through a lease agreement (*This cost includes the vehicles, equipment and upfitting.*)

LEGAL REVIEW

Not Required

VILLAGE OF HOMEWOOD



RECOMMENDED BOARD ACTION

Waive competitive bidding due to utilizing a vendor through a cooperative purchasing program; and, approve the purchase of two (2) Ford Utility Interceptors from Currie Motors Fleet of Frankfort, IL through the Suburban Purchasing Cooperative in the amount of \$91,026, plus \$24,000 for additional equipment and upfitting to the vehicles, for a total amount of \$115,026.

ATTACHMENT(S)

- Vehicle Evaluation Forms
- Equipment Replacement Justification Forms
- SPC Contract #204