

VILLAGE OF HOMEWOOD



BOARD AGENDA MEMORANDUM

DATE OF MEETING: November 12, 2024

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: Amy Zukowski, Director of Finance

Topic: Oath of Office – Jeimy Vazquez – Full-Time Finance Clerk

PURPOSE

Staff requests the Village Clerk administer the Oath of Office to Jeimy Vazquez for the position of full-time Finance Clerk in the Finance Department.

PROCESS

Jeimy's first day as a full-time Finance Clerk with the Village was on October 28, 2024. Jeimy came to the Village with a background in healthcare, but was looking to transition into the world of finance. Her previous roles in healthcare provided her with the organizational, customer service, and analytical skills that made her a great candidate for the position.

Jeimy will complete her Bachelor of Arts in Finance from Western Governors University later this month. She is eager to put her education to use as she begins her career in municipal finance.

The Village is excited to have Jeimy as part of the Finance team and looks forward to all she will be able to contribute to the department.

OUTCOME

Jeimy Vazquez will serve as a full-time Finance Clerk in the Finance Department.

FINANCIAL IMPACT

- **Funding Source:** N/A
- **Budgeted Amount:** N/A
- **Cost:** N/A

LEGAL REVIEW

Not required

RECOMMENDED BOARD ACTION

Request the Village Clerk to administer the Oath of Office to Jeimy Vazquez for the position of full-time Finance Clerk in the Finance Department.

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ATTACHMENT(S)

None