

# VILLAGE OF HOMEWOOD



**BOARD AGENDA MEMORANDUM**

**DATE OF MEETING: September 27, 2022**

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**To:** Village President and Board of Trustees

**From:** Napoleon Haney, Village Manager

**Topic:** Oath of Office – Event Manager

## **PURPOSE**

Marla Youngblood was hired on September 13, 2022 to fill the position of Event Manager for the Village of Homewood’s Village Manager’s Office. Marla is ready to take the oath of office.

## **PROCESS**

After the announcement of Alicia Opyd’s decision to accept another employment opportunity, the Village identified a Homewood resident of 26 years, Mrs. Marla Youngblood, as a well-qualified professional possessing the tools, experience, and demeanor needed to quickly assume Allisa’s role as Event Manager. Marla is a highly motivated young professional who currently serves on the Village’s Senior Committee. The timing of Marla’s hiring was critical seeing that our largest events were occurring in the upcoming weeks i.e., Fall Fest – Saturday, September 24<sup>th</sup>; Día de Los Muertos (Day of the Dead) – Saturday, October 15<sup>th</sup> and Holiday Lights – Friday, December 2<sup>nd</sup>.

## **OUTCOME**

Marla was contacted and confirmed her interest in the position. Marla was quickly moved through the Village’s pre-employment processes/evaluations and accepted the Village’s offer of employment. Marla’s first day in the position was September 13, 2022.

## **FINANCIAL IMPACT**

- **Funding Source:** General Fund
- **Budgeted Amount:** N/A
- **Cost:** N/A

## **LEGAL REVIEW**

Not Required

## **RECOMMENDED BOARD ACTION**

Request the Village Clerk to administer the Oath of Office to Marla Youngblood for the position of Event Manager in the Village Manager’s Office.

## **ATTACHMENT(S)**

None