

VILLAGE OF HOMEWOOD



BOARD AGENDA MEMORANDUM

DATE OF MEETING: January 9, 2024

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: John D. Schaefer, Director of Public Works

Topic: IDOT Resolution for Construction on State Highway

PURPOSE

Staff requests consideration of a Resolution for the Village to obtain permits from the Illinois Department of Transportation (IDOT) to perform work within IDOT right-of-way in accordance with State requirements. This Resolution allows the Village to request permits to work in State right-of-way and waives the requirement of posting a surety bond.

PROCESS

The Village owns and operates sanitary sewer, water, and storm sewer systems on State roads such as Ridge Road, Riegel Road, Dixie Highway, and Harwood Avenue. Chapter 121 of the Illinois Revised Statutes requires a permit when any person, firm, or corporation desires to perform work within the right-of-way of any State owned and maintained roadway. This requirement also pertains to any emergency work such as the repair of a broken water main or sewer.

To expedite the permit process, a current Village Resolution must be on file with IDOT prior to starting work. The Resolution establishes that the Village will take full responsibility to restore the IDOT right-of-way upon completion any work. Typically, a surety bond is also required with each permit to help guarantee that all work is completed in accordance with the State's specifications and the right-of-way is fully restored. However, a Resolution is acceptable in lieu of the surety bond for work to be performed by employees of a municipality.

Upon adoption, the Resolution is filed with IDOT. Without the Board approved Resolution, work is prohibited until a permit is applied for and issued, including submittal of a surety bond.

OUTCOME

Approval of this Resolution streamlines and expedites the Village's ability to respond to emergency repairs in IDOT right-of-way. The Resolution does not constitute a blanket permit for work. A separate application must be made to IDOT for each individual project - like new

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construction or capital projects. In the case of emergencies, verbal authority may be given by IDOT prior to receipt of the written application. This Resolution will be valid through calendar year 2023 through the end of December 2024.

FINANCIAL IMPACT

- **Funding Source:** N/A
- **Budgeted Amount:** N/A
- **Cost:** N/A

LEGAL REVIEW

Not Required

RECOMMENDED BOARD ACTION

Pass a resolution, for the Village to obtain permits from the Illinois Department of Transportation (IDOT) to perform work within IDOT right-of-way through calendar year 2023 through the end of December 2024 in accordance with State requirements.

ATTACHMENT(S)

Resolution