

VILLAGE OF HOMEWOOD



BOARD AGENDA MEMORANDUM

DATE OF MEETING: December 12, 2023

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: John D. Schaefer, Director of Public Works

Topic: Southgate TIF Expenditure – Terrace Road Parking Lot Improvement

PURPOSE

In the FY 2023-24 Budget, Public Works planned to make improvements to the Village-owned parking lot located behind the current Cilantro restaurant at 18755 Dixie Highway. These improvements included 460 feet of storm sewer installation, catch basin inlets, ditch work, tree removal and trimming, pavement replacement, light purchase and installation, and fence work. The purchase of materials for this project requires Board approval.

PROCESS

Public Works prepared plans and cost estimates along with a material list for the storm sewer portion this project. Public Works desires to purchase the needed materials from various suppliers that we currently use for material purchases. Public Works will be purchasing material from our current contractual material vendors - Core & Main of Mokena, IL – C & M Pipe and Supply of Lynwood, IL and Great Lakes Concrete of Chicago Heights, IL. Once the material has been ordered and a confirmed delivery is set, Public Works will set the work schedule for construction. Public Works plans to accomplish as much work as this season will allow, depending on weather, with the majority of the work realistically performed in the spring of 2024.

The storm sewer installation, catch basin inlets, ditch work, tree removal and trimming, pavement replacement, light purchase and installation, and fence work is planned to be done using *in-house* staff to save on costs. The budgeted cost for this parking lot project is estimated at \$210,000 being funded from the Southgate TIF District Fund.

OUTCOME

The materials needed for the improvement of the public parking lot behind 18755 Dixie Highway will be purchased in 2023 with the great majority of the work to be completed in 2024.

This project will complete the planned improvements to the public parking lot and will provide rear yard drainage relief for the properties located to the north of the parking lot. The project will also provide drainage for several properties to the east of this parking lot, alleviating stormwater issues that have been ongoing for many years.

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FINANCIAL IMPACT

- **Funding Source:** Southgate TIF
- **Budgeted Amount:** \$210,000.00
- **Cost:** \$47,065.20

LEGAL REVIEW

Not Required

RECOMMENDED BOARD ACTION

Waive competitive bidding, based on the utilization of existing contracted vendors to purchase material that has been bid competitively for other projects; and approve the purchase of material for the purpose of drainage improvements for the Terrace Road parking lot project, in an amount not to exceed \$47,065.20.

ATTACHMENT(S)

Material list