

# VILLAGE OF HOMEWOOD



**BOARD AGENDA MEMORANDUM**

**DATE OF MEETING: December 12, 2023**

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**To:** Village President and Board of Trustees

**Through:** Napoleon Haney, Village Manager

**From:** John D. Schaefer, Director of Public Works

**Topic:** Purchase of Decorative Roadway Poles – Southgate TIF

## **PURPOSE**

Purchase two (2) replacement decorative roadway poles and lights for the Southgate Business Tax Increment Financing (TIF) District.

## **PROCESS**

Public Works desires to have replacement poles on-hand to replace poles due to damage by vehicles. Dixie Highway, as a highly-traveled roadway, is susceptible to street lights being damaged by vehicle crashes and impacts. The current lead time (ordering to delivery) for light poles and fixtures is 12 months. The Village has long-since standardized its decorative roadway light poles and uses twenty-three foot Valmont™ poles with twin aluminum arms. Staff will order and purchase two (2) replacement decorative roadway poles and lights that will be used exclusively to replace damaged lights within the Southgate TIF as warranted.

## **OUTCOME**

Staff obtained price quotes on the replacement poles, and the lowest price per pole was from Crescent Electric Supply Company of Elk Grove, IL. The unit price per pole is \$7,955 and the unit price for each light fixture is \$5,134. The total for two complete sets of light pole and light fixture totals \$26,178. The Southgate TIF has funding available to cover this cost. This purchase would typically be bid; however the quotes provided real-time costs from multiple suppliers. Staff is requesting for the board to waive the bid process in response to the proposals received.

## **FINANCIAL IMPACT**

- **Funding Source:** Southgate TIF
- **Budgeted Amount:** \$0
- **Cost:** \$26,178

## **LEGAL REVIEW**

Not Required

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### **RECOMMENDED BOARD ACTION**

Waive competitive bidding in response to the lowest cost proposal received, and approve the purchase of two (2) Hadco Hagerstown LED fixtures and two (2) 23' Valmont™ pole with twin aluminum arms from Crescent Electric Supply Company of Joliet Illinois, in the amount of \$26,178.

### **ATTACHMENT(S)**

Quote