

VILLAGE OF HOMEWOOD



BOARD AGENDA MEMORANDUM

DATE OF MEETING: October 28, 2025

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: Amy Zukowski, Finance Director

Topic: Contract Amendment with Burns & McDonnell – Proposal for Professional Engineering Services for Development of Lead Service Line Replacement Plan and IEPA State Revolving Fund Loan Application

PURPOSE

On March 12, 2024, the Village Board approved a professional services agreement with Burns & McDonnell of Chicago, IL for the development of the Lead Service Line Replacement (LSLR) Plan and the preparation of a State Revolving Fund (SRF) loan application. With Burns & McDonnell's assistance, the Village submitted an SRF loan application, which provides access to low-interest and forgivable loans to help communities fund critical water and sewer infrastructure projects. This partnership enabled the Village to secure essential funding to begin replacing lead service lines this year.

Professional services under this agreement are eligible for retroactive reimbursement through the SRF. In order for these costs to be eligible for the reimbursement, the original contract's terms and conditions require an amendment.

PROCESS

Through the Village's agreement with Burns & McDonnell, the LSLR Plan was submitted to the Illinois Environmental Protection Agency (IEPA) in April 2024. The Village also submitted an SRF loan application, which provides access to low-interest and forgivable loans to help communities fund critical water and sewer infrastructure projects.

The IEPA's 2026 **Intended Use Plan** (IUP) has reserved the full amount requested, \$4,137,498, for the Village's LSLR project. The loan will be repaid to the State of Illinois over a 30 or 40-year term at 0% interest, and it includes \$2,465,000 in principal forgiveness. This funding has been secured to Homewood through the SRF.

Professional services under the engineering contract approved on March 12, 2024, in the amount of \$66,983, are eligible for retroactive reimbursement through the SRF. In order to be eligible for the reimbursement, a revision to the original contract's Terms and Conditions require an amendment.

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The IEPA SRF program requires the clauses included in the No Cost Amendment to be included in consultants' contracts to reimburse the Village for those services as a part of the loan.

- **Clause 1** - Certification Regarding Debarment, Suspension, and Other Responsibility Matters (compliance with Executive Order 12549)
- **Clause 2** - Audit and Access to Records Clause
- **Clause 3** – Covenant Against Contingent Fees
- **Clause 4** – USEPA nondiscrimination clause
- **Clause 5** – USEPA fair share percentage clause

Burns & McDonnell's standard contract terms and conditions, used on the original contract, did not include the clauses included in the No Cost Amendment, as this funding was not guaranteed at the beginning of the project. The Burns & McDonnell team offered to revise their standard contract Terms and Conditions on the project to make the contract value eligible for reimbursement by the IEPA SRF Loan.

OUTCOME

Approval of the amendment to the Terms and Conditions of the contract previously approved on March 12, 2024 will make the contract value eligible for reimbursement by the IEPA SRF Loan.

FINANCIAL IMPACT

- **Funding Source:** N/A
- **Budgeted Amount:** N/A
- **Cost:** N/A

LEGAL REVIEW

Not required

RECOMMENDED BOARD ACTION

Approve a \$0 contract amendment with Burns & McDonnell of Chicago, IL to update the terms and conditions of the professional engineering services agreement approved on March 12, 2024, in order make the contract value eligible for reimbursement through the Illinois Environmental Protection Agency State Revolving Fund Loan.

ATTACHMENT(S)

Amendment - Burns & McDonnell Engineering Services Proposal