

# VILLAGE OF HOMEWOOD



## BOARD AGENDA MEMORANDUM

DATE OF MEETING: May 13, 2025

**To:** Village President and Board of Trustees

**Through:** Napoleon Haney, Village Manager

**From:** Angela Mesaros, Director of Economic and Community Development

**Topic:** Intergovernmental Agreement – Regional Transportation Authority

### PURPOSE

The newly renovated Metra rail station in downtown Homewood serves three (3) transit agencies under the Regional Transportation Authority (RTA); Amtrak, Pace, and Metra. The RTA is in the process of installing new signage to guide passengers to the Pace stops and Amtrak and Metra stations.

As part of that effort, the RTA has requested an intergovernmental agreement to install its signage on Village-owned properties located throughout downtown Homewood. The agreement allows RTA's signage on Village property and ensures that the RTA is responsible for the installation, maintenance, and repair of signs as well as the replacement or removal of outdated signage.

### PROCESS

In December 2024, Metra completed the construction of a new transit station in downtown Homewood. As part of this project, the Regional Transportation Authority (RTA) has proposed directional signage throughout downtown Homewood.

While the transit signage is mostly located on property or right-of-way owned by transit agencies or the Illinois Department of Transportation (IDOT), the intergovernmental agreement clearly defines the responsibilities and privileges for transit signage located on Village property.

The proposed agreement is standard for communities with large-scale transit improvements, including other communities along the Metra Electric rail line, when the transit hub renovations are complete.

The intergovernmental agreement ensures that:

- local officials can identify and approve the location and design of signage.
- the Village is the primary coordinating party with RTA in future locations, sizes, and content selection for transit signs in the Village's downtown.

## VILLAGE OF HOMEWOOD

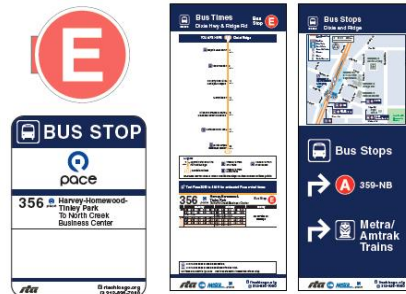


- the Village will not be responsible for the installation, maintenance, repair, or removal of signage, including damage to the signage by anyone other than Village employees or contractors.
- the Village may request changes to the signage when signage is outdated or unable to serve the needs of local transit users.

The Village responsibilities under the agreement include:

- reimbursement to the RTA in the event of damage caused by the negligent or willful conduct of Village employees, contractors, or officials.
- assistance to the RTA in the review and approval of necessary permits for signage.

Interagency Signage Plan - Homewood



### OUTCOME

The signage serves (3) three key functions: facilitating wayfinding to and from the transit station; guiding users from the Metra station to Pace bus stops throughout downtown; and providing up-to-date and accurate information on transit services in the Village.

The intergovernmental agreement ensures that the RTA regularly verifies the accuracy and timeliness of signage, removes outdated signage when services change or discontinue, and allows the Village to request repairs, relocation, or removal of signage as necessary.

## VILLAGE OF HOMEWOOD



### **FINANCIAL IMPACT**

**Funding Source:** N/A

### **LEGAL REVIEW**

Completed

### **RECOMMENDED BOARD ACTION**

Authorize the Village President to enter into an intergovernmental agreement with the Regional Transportation Authority regarding the installation and maintenance of interagency (Metra and Pace) signage.

### **ATTACHMENT(S)**

- Intergovernmental Agreement
- Signage Locations
- Signage Plans