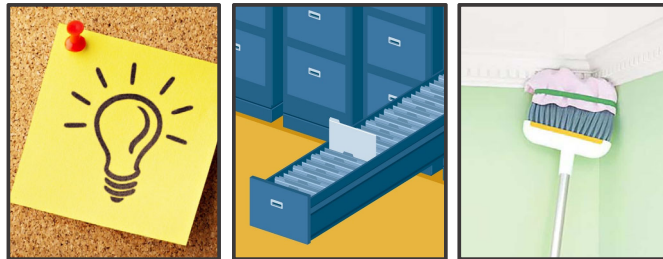


## Planning and Zoning Commission COMMISSIONER TRAINING REFRESHER

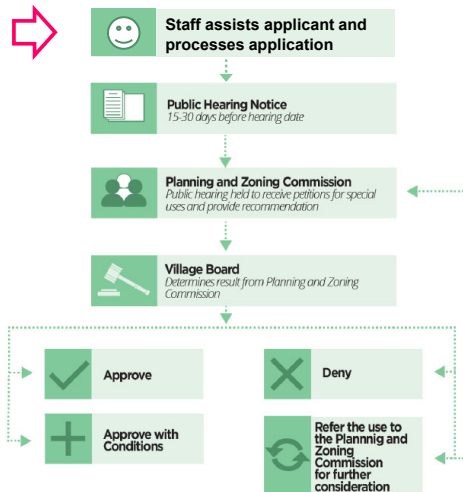


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### Planning and Zoning Commissioner Training Refresher

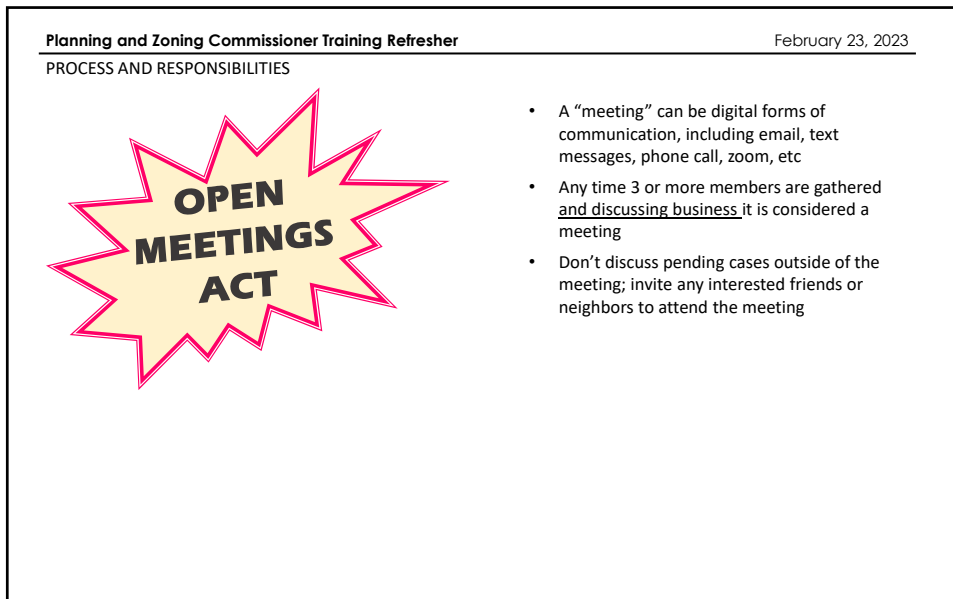
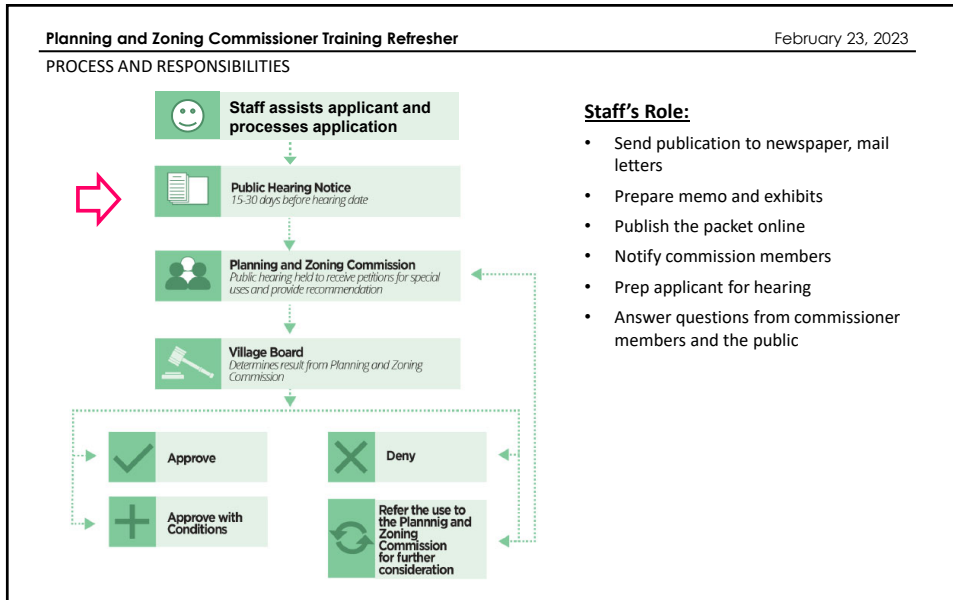
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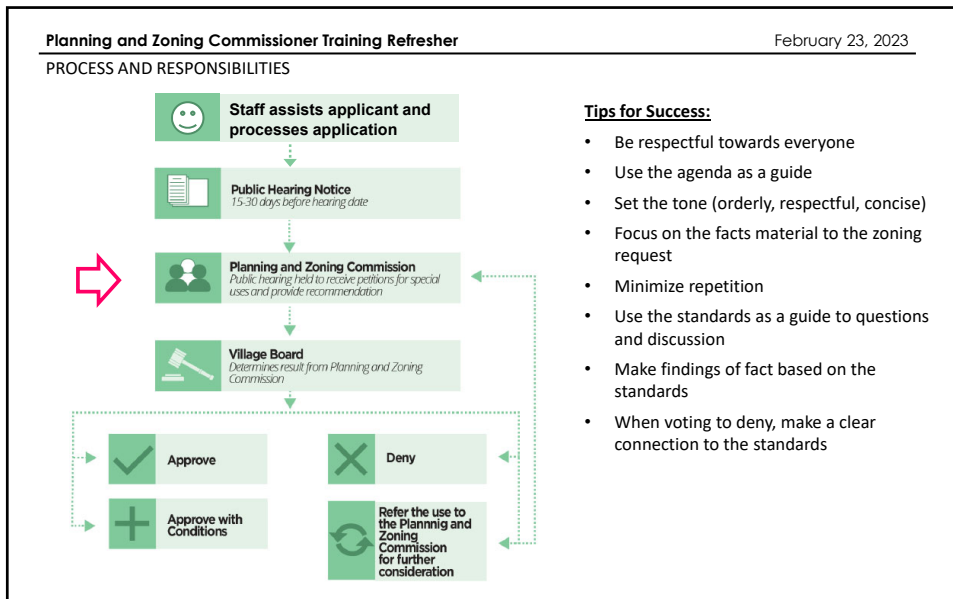
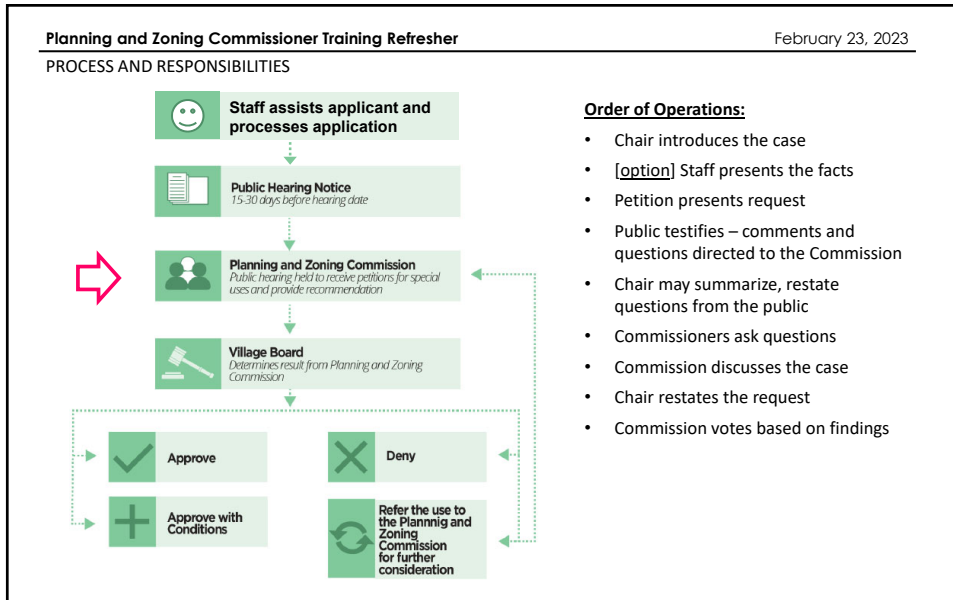
#### PROCESS AND RESPONSIBILITIES

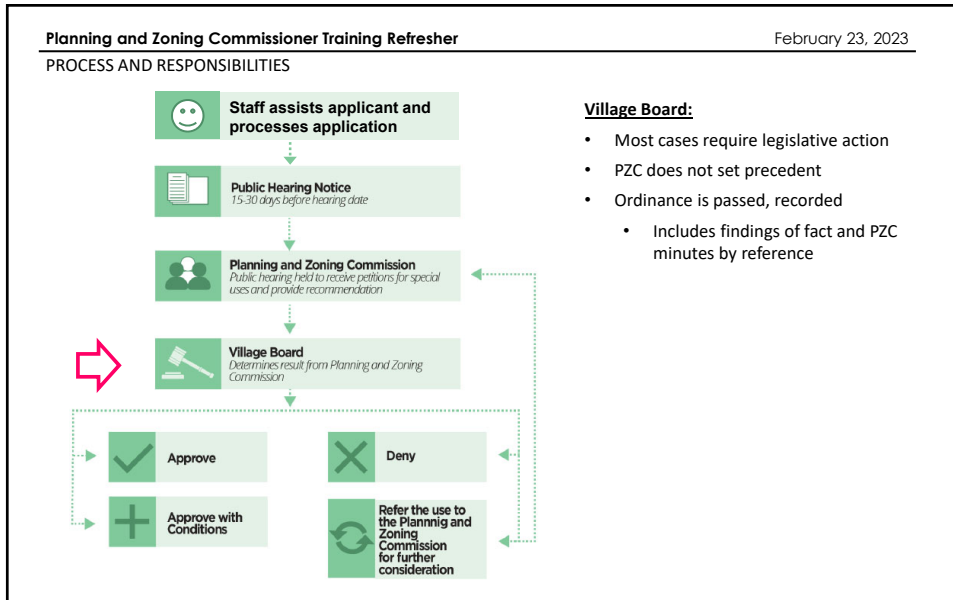


#### Staff's Role:

- Meet applicant, learn about request
- Explain required entitlements and process
- Provide applications, requirements
- Preliminary review of zoning
- Look into history of the property







**Planning and Zoning Commissioner Training Refresher** February 23, 2023

**STANDARDS AND FINDINGS OF FACT**

**Current Status:**

- Findings repeat the facts of the case
- Findings go into the ordinance, repeating the “whereas” clauses stating the facts
- Staff drafts findings for PZC consideration

**Best Practices:**

- Findings should be unique to the case, not a restatement of the zoning text
- Create a record of the Commission’s decision-making logic
- Make a case defensible
- Findings should reflect the standards
- No one standard is controlling