

VILLAGE OF HOMEWOOD



BOARD AGENDA MEMORANDUM

DATE OF MEETING: April 26, 2022

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: John D. Schaefer, Director of Public Works

Topic: Bid Award – Custodial Services

PURPOSE

Award the bid for custodial services for the 2022-2023 fiscal year.

PROCESS

On March 29, 2022, annual bids were opened for contract custodial services for the 2022-23 fiscal year. Three companies attended the mandatory pre-bid meeting held on March 9, 2022. The requested custodial services consist of cleaning four Village buildings, three times per week and the Science Center two times per month. A bid tabulation is shown in the table below:

Vendor	Annual Total
Bravo Services, Inc.	No Bid
EcoClean Maintenance, Inc.	\$51,480.00
Skinny Minny, Inc.	\$84,091.68

OUTCOME

EcoClean Maintenance, Inc. of Elmhurst, IL is the lowest responsible bidder.

FINANCIAL IMPACT

- **Funding Source:** General Fund
- **Budgeted Amount:** \$51,500

LEGAL REVIEW

Not Required

RECOMMENDED BOARD ACTION

Award the custodial services contract to the lowest responsible bidder, EcoClean Maintenance, Inc. of Elmhurst, IL in an amount not to exceed \$51,480.

ATTACHMENT(S)

None