

VILLAGE OF HOMEWOOD



BOARD AGENDA MEMORANDUM

DATE OF MEETING: April 28, 2026

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: Joshua Burman, Director of Public Works

Topic: Contract Renewal – Custodial Services

PURPOSE

Staff requests that the Village Board renew the custodial services contract for Village facilities with Multisystem Management Company of Chicago, IL for the 2026-2027 fiscal year.

PROCESS

Public Works solicited bids for contractual custodial services in March 2025 for five (5) Village facilities: Village Hall, Police Department, Public Works, Landscape & Maintenance building, and the Homewood Auditorium restrooms. The Board awarded the contract to Multisystem Management Company at an annual cost of \$41,600. The contract awarded includes the option to provide cleaning services five days per week Monday thru Friday during the winter months at Village Hall and the Police Department (November to March).

The contract includes an option for a one-year extension upon mutual agreement. This request represents the first renewal, with April 2028 serving as the final available renewal term under the contract.

Vendor	Maintenance Mon.,Wed.,Fri. Plus addl. (2) days for VH and PD November - March
Multisystem Management Company, Chicago, IL	\$41,600

OUTCOME

Multisystem Management Company has provided the Village with quality service throughout the contract. Staff contacted Multisystem Management Company, and they are willing to renew the contract. Prices for the renewal contract will remain the same in an amount not to exceed \$41,600.

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FINANCIAL IMPACT

- **Funding Source:** General Fund
- **Fiscal Year 2026-2027 Budgeted Amount:** \$60,000
- **Cost:** \$41,600

LEGAL REVIEW

Not Required

RECOMMENDED BOARD ACTION

Authorize the Village President to renew the contract with Multisystem Management Company of Chicago, IL for custodial services in an annual amount not to exceed \$41,600, subject to Board approval of the Fiscal Year 2026-2027 Village budget.

ATTACHMENT(S)

Renewal Agreement Letter from Multisystem Management Company