



PORTER SERVICES AGREEMENT

Not-to-Exceed Municipal Service Agreement

ELITE LIGHTING & OUTDOOR SOLUTIONS LLC

This Porter Services Agreement (“Contractual Agreement”) is entered into as of April 9, 2026, by and between: **Village of Homewood** (“Client”) and **ELITE LIGHTING & OUTDOOR Solutions LLC**. (“Contractor”)

1. SCOPE OF SERVICES

Contractor shall provide porter and cleanup services to maintain cleanliness, safety, and presentation of designated municipal areas. Services are intended to maintain cleanliness, safety, and overall presentation of public-facing areas.

2. SERVICE PACKAGE – PREMIUM PORTER SERVICES (OPTION 2)

Monthly Rate: \$8,400

Includes:

- One full-service cleanup per month
- One supplemental maintenance visit per month

A. Full-Service Cleanup (Once Per Month)

- General debris and litter removal
- Collection and hauling of trash and bulk debris
- Cleaning of sidewalks, corridors, fence lines, and public areas
- Blowing debris and light edge detailing
- Transportation and disposal of collected materials

B. Supplemental Maintenance Visit (Once Per Month)

- Drive-through and/or walk-through inspection of all zones
- Targeted cleanup in high-visibility and problem areas
- Blowing and removal of displaced debris
- Light debris collection as needed

Note: Supplemental visits are for light maintenance only and do not constitute full-service cleanup.

3. SERVICE AREAS

Services shall be performed across nine (9) designated zones as approved by the Client.

4. TERM OF AGREEMENT

May 2026, June 2026, April 2027

5. COMPENSATION

Total not-to-exceed: \$25,000.00

Payment terms: Net 30

6. ADDITIONAL SERVICES – POST-EVENT CLEANUP (supplemental service)

Available upon request. Requires written approval.

7. SERVICE CONDITIONS

- Standard labor and disposal included
- Additional fees apply for excessive debris or illegal dumping
- Additional charges may apply for out-of-scope conditions

8. WEATHER & SCHEDULING

Services performed weather permitting.

9. INSURANCE

Contractor maintains \$1M/\$2M general liability and may name Client as additional insured.

10. INDEMNIFICATION & HOLD HARMLESS

Client agrees to indemnify Contractor against claims arising from conditions outside Contractor’s control.

11. LIMITATION OF LIABILITY

Liability limited to total contract value.

12. INDEPENDENT CONTRACTOR

Contractor is an independent contractor.

13. MODIFICATIONS

Changes must be in writing.

14. TERMINATION

This Agreement is intended to serve as an annual service agreement, with services scheduled for May 2026, June 2026, and April 2027, unless otherwise extended or modified in writing by both parties.

Either party may terminate this Agreement with thirty (30) days written notice to the other party.

In the event of termination:

- Client shall remain responsible for payment of all services rendered and any scheduled or confirmed services within the 30-day notice period
- Contractor reserves the right to complete and invoice for any scheduled service dates occurring within the notice period

Immediate termination may occur in the event of:

- Non-payment or Material breach of contract
- Unsafe or hazardous working conditions

“Termination shall not relieve Client of any financial obligations for services already scheduled, approved, or in progress.”

15. PAYMENT & LATE TERMS

Payments are due Net 30.

Any unpaid balance beyond thirty (30) days may be subject to:

- Service suspension
- Late fees (if applicable)
- Delay in future scheduling

ACCEPTANCE

Village of Homewood

Name: _____ **Title:** _____

Signature: _____ **Date:** _____

ELITE LIGHTING & OUTDOOR Solutions, LLC.

Name: _____ **Title:** _____

Signature: _____ **Date:** _____