

VILLAGE OF HOMEWOOD



BOARD AGENDA MEMORANDUM

DATE OF MEETING: May 14, 2024

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: John D. Schaefer, Director of Public Works

Topic: Contract Renewal – Leaf Collection Services

PURPOSE

For the past 32 years, during the Fall season, the Village has provided an opportunity for residents to dispose of bagged leaves on their regular waste collection day without the required landscape waste stickers. This sticker-free leaf pickup program is intended to encourage residents to remove leaves from their property, thereby reducing the amount of leaves that collect in the streets and storm sewers. Less debris in the streets and sewers leads to less flooding and adds to the aesthetic appeal of the neighborhoods.

PROCESS

Public Works let out to bid for leaf pickup services in 2023, and awarded a contract to Homewood Disposal. Per the contract, *upon written agreement of both parties no later than June 1, 2024, the contract may be renewed for a period of one successive year under the same terms and conditions as in the original contract. The contract unit prices may be changed for the renewal periods with price adjustments based on the Consumer Price Index (CPI).* The contract allows for two, one-year extensions. This is the first renewal year of the 2023 contract.

Per the contract, the unit prices for the contract renewal period shall be used on the movement of the U.S. Department of Labor Consumer Price Index (CPI) for all Urban Consumers (CPI-U). The contract unit prices shall be changed by the Village of Homewood in an amount equal to the percentage of movement of the CPI-U for “All items” for the twelve-month period ending in the month of January of each contract year. For this renewal, the contract would be adjusted based on the “movement” or change in CPI from January 2023 (3.0%) to January 2024 (3.1%). When this 3.1% is applied to the previous contract amount of \$28,779, the 2024 leaf collection costs becomes \$29,671.15.

OUTCOME

Homewood Disposal has agreed to extend the contract with a CPI increase of 3.1% for the three-week leaf collection for November 6, 13, and 20, 2024. The 2024 contract price is \$29,671.15 for this three-week program.

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FINANCIAL IMPACT

- **Funding Source:** General
- **Budgeted Amount:** \$30,000
- **Cost:** \$29,671.15

LEGAL REVIEW

Not required

RECOMMENDED BOARD ACTION

Renew the contract for leaf pickup services to Homewood Disposal, Inc. in the amount of \$29,671.15 for the dates of November 6, 13, and 20, 2024.

ATTACHMENT(S)

- April 19, 2024 Contract renewal letter from Homewood Disposal
- 2023 Leaf Pickup Service Contract