

VILLAGE OF HOMEWOOD



BOARD AGENDA MEMORANDUM

DATE OF MEETING: July 23, 2024

To: Village President and Board of Trustees

Through: Napoleon Haney, Village Manager

From: Joshua Burman, Director of Public Works

Topic: Tivoli Light Expansion

PURPOSE:

Staff is requesting that the Village Board accept a proposal from F.H. Paschen of Chicago, IL to furnish and install Tivoli lights along both sides of Martin Avenue, from Chestnut Road to Martin Square; a distance of approximately 160 feet. As part of this project, F.H. Paschen will install ten (10) 20-foot-high aluminum black flag poles that will have a dual function: (1) to hoist a 4 x 6 flag, and (2) to support LED Tivoli lights between them. Upon completion of the project, the Tivoli lights will illuminate Martin Avenue all the way from Chestnut Road to Kroner Avenue, completing the final stage of a downtown project that was initiated in 2019.

PROCESS

In 2015 the construction company, F.H. Paschen of Chicago, IL began construction of the Martin Avenue Open Space project. Martin Square has become a vibrant location and focal point for community events with overhead Tivoli lights creating a stunning evening ambiance. It has always been the Village's intent to extend the Martin Avenue event space to Chestnut Road because of its natural proximity to the Science Center and Village Hall. To create this continued downtown event space, Tivoli lights would need to be extended south along Martin Avenue to Chestnut Road, completing the downtown event footprint.

In 2019, as part of the initial Martin Avenue Open Space project, Lyons Electric Company, Inc. of LaGrange, IL was awarded the bid to furnish and install Tivoli lights along Martin Avenue between Kroner Lane and Ridge Road. The scope of work included installing 20 black aluminum flag poles on both sides of Martin Avenue from which 4'x6' flags could be hung, followed by the installation of LED Tivoli lights. Specifications were sent to six vendors, but Lyons Electric Company, Inc. was the **only** company to submit a bid.

On April 4, 2024, the bid to complete and extend the Tivoli lights from Martin Square (Ridge Road) to Chestnut Road was shared with vendors and formally advertised. At the end of the bid deadline, the Village had not received **any** responses to the bid, which was consistent with our 2019 bid experience for this unique type of project. Surprisingly, our 2019 Tivoli light contractor (Lyons Electric Company) did not submit a bid. Staff then reached out to F.H Paschen of Chicago,

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IL to request that they submit a proposal to facilitate this work. F.H. Paschen was contacted not only because of their familiarity with the Martin Avenue Open Space project, but also because of their use of Job Order Contracting (JOC). JOC is an efficient procurement strategy employed by agencies and organizations primarily for minor construction, repair, and renovation projects. F.H. Paschen as a general contractor uses pre-approved contractors selected through a competitive bidding process. These contractors are awarded a blanket contract for a specific period, often lasting several years. The contracts also include a Unit Price Book (UPB), which is a catalog of pre-priced tasks or units of work that have a set price, simplifying the estimation and invoicing processes for projects. F.H. Paschen is intimately familiar with prevailing wage laws and costs which are reflected in all of their municipal proposals and bids.

Staff is comfortable recommending and requesting that the Village Board waive competitive bidding based on F.H. Paschen's history with this specific project area and their use of Job Order Contracting for their subcontractors.

OUTCOME

The Village budgeted \$200,000 for this work through American Rescue Plan Act (ARPA) funds. The completion of the Tivoli Lighting project from Martin Square to Chestnut Road will extend the downtown event footprint to this popular area of Downtown Homewood. Because there will be extensive underground work required to run conduit and install flag pole bases in an established downtown right of way, staff is requesting a contingency amount of \$8,000. This contingency funding will not be used or be available to the contractor unless staff absolutely agrees and deems that there are critical and unforeseeable circumstances that require the contractor to go above and beyond the initial scope of work.

FINANCIAL IMPACT

- **Funding Source:** American Rescue Plan Act (ARPA) Funds
- **Budgeted Amount:** \$200,000
- **Proposal Amount:** \$170,978.94
- **Contingency:** \$8,000
- **Total Potential Cost:** \$178,978.94

LEGAL REVIEW

Completed

RECOMMENDED BOARD ACTION

Waive competitive bidding due to utilizing a professional company that has previous experience with this project in Homewood, and authorize the purchase and installation of Tivoli Lights from F.H. Paschen, of Chicago, IL to install Tivoli lights along both sides of Martin Avenue, from Chestnut Road to Martin Square, in the amount of \$170,978.94 with a contingency amount of

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\$8,000 to cover the costs for any unforeseen and/or underground construction issues for a total amount of \$178,978.94 .

ATTACHMENT(S)

- Contract
- Map