



THE STATE  
of **ALASKA**  
GOVERNOR MICHAEL J. DUNLEAVY

*Department of Commerce, Community,  
and Economic Development*

*DIVISION OF COMMUNITY AND REGIONAL AFFAIRS*

550 West Seventh Avenue, Suite 1640  
Anchorage, AK 99501  
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October 21, 2019

Katie Koester, City Manager  
City of Homer  
491 E. Pioneer Avenue  
Homer, AK 99603

Dear Ms. Koester:

The Alaska Department of Commerce, Community, and Economic Development (DCCED) is responsible for preparing a triennial report to the governor, legislature, and public related to the Commercial Passenger Vessel Excise Tax (CPV). Specifically- AS 43.52.260 requires DCCED to prepare a report that

"Addresses the projected needs of communities to safely and efficiently host passengers that pay taxes under AS 43.52.200 - 43.52.295; and summarizes the extent to which appropriations of the proceeds of the tax have been used to defray the cost of meeting the needs described in (1) of this section."

I am writing to ensure you are familiar with the reporting requirement and let you know that the Division of Community and Regional Affairs (DCRA) is collecting data for the next report due in January 2019. DCRA staff will contact each port community during the next few weeks and we request your assistance in gathering the necessary information from the City of Homer 1) the decision-making process for selecting projects funded by CPV tax revenue; 2) projected capital projects and service needs and priorities; and 3) CPV tax revenue expenditures and estimated expenditures through 12/31/2019.

If you have any questions or comments, please feel free to contact Emma Hatcher directly at 907-465-4733, or by email at [emma.hatcher@alaska.gov](mailto:emma.hatcher@alaska.gov). We look forward to your participation and feedback as DCRA works to meet reporting requirements outlined in AS 43.52.260.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sandra Moller".

Sandra Moller  
Director

cc: Finance Director  
Bryan Hawkins, Harbormaster