

Rachel Friedlander

From: Hatcher, Emma Z (CED) <emma.hatcher@alaska.gov>
Sent: Tuesday, October 22, 2019 1:06 PM
To: Department City Manager
Cc: Department Port and Harbor
Subject: Homer Commercial Passenger Vessel Tax Report: Information Request
Attachments: Notice of CPV Report to Legislature - Homer 10.21.2019.pdf; DRAFT Homer Profile 10 21 2019.docx

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello Katie,

Attached is a letter from Sandra Moller, Director of the Division of Community & Regional Affairs, requesting your assistance with a report on the Commercial Passenger Vessel Excise Tax (CPV) due to the legislature on January 1, 2020. I will be your contact for the report and am available to answer any questions you might have.

In the 2020 report, we will be updating information you provided for the prior CPV report to the legislature (released January 2017). For your convenience, I have included links to those documents below and have attached a draft profile for your community that includes the most recent revenue sharing distributions and cruise passenger numbers. You may edit & return the attached profile directly or provide responses to the prompts in the checklist below.

If you choose to edit the profile directly, the checklist below provides a useful guide for editing the profile directly. For ease of review, please pay particular attention to the information highlighted in yellow. Highlights done in blue indicate information for which we are waiting on the non-city-based authoritative source to provide.

Commercial Passenger Vessel Excise Tax: Community needs, Priorities, Shared Revenue, and Expenditures (Fiscal Years 2007-2016)

<https://www.commerce.alaska.gov/web/Portals/6/pub/TourismResearch/00%20FULL%20CPV%20RPT%2016%202017.pdf?ver=2017-03-23-160339-903>

A Performance Audit of the Department Of Commerce, Community, and Economic Development and Department Of Revenue Commercial Passenger Vessel (CPV) Tax Program

<http://legaudit.akleg.gov/docs/audits/special/dor/30083rpt-2016.pdf>

Please let me know if you have any questions. Thank you very much for your time!

INFORMATION CHECKLIST: DUE DATE: November 15, 2019

- PROFILE
 - Provide highlights from 2017, 2018, 2019 cruise ship seasons or news for the 2020 cruise ship season (major changes in passenger volume, port calls, etc.)

- PROJECTED NEEDS OF COMMUNITY
 - This section should describe the process your city/borough/municipality employs to make decisions regarding expending CPV tax revenue (e.g. planning commission, assembly, public outreach/comment, etc.). Review text and edit text if the method for determining how CPV revenues are spent has changed.

- Update the list of priority projects for current and future CPV expenditures. What are your community's needs to host safely and efficiently host cruise ship passengers?
- LEGISLATIVE GRANTS
 - List legislative grants appropriated to your government entity (if any) during the last legislative session (spring 2019)
- SHARED CPV REVENUE EXPENDITURES
 - Add a description and expenditure amount for CPV expenditures during FY2019 and project expenditures during FY2020. Categories include Port Facilities, Harbor Infrastructure, and Other CPV Services. Only include expenditures from state CPV revenues. Does not include grants or local taxes on cruise ship passengers.
- RELATED INFORMATION
 - Please identify reference documents that provide additional background (research, plans, budget appropriations) to the info in your community's profile. Attach a copy to your response.
- CONTACT
 - Provide a contact for the information in this report.
- PHOTOS
 - Please send project photos you'd like to share that we can use in the report.

Sincerely,
Emma

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[DCRA Data Portal](#)

