



## City of Homer

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Port and Harbor

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### Memorandum

TO: PORT AND HARBOR ADVISORY COMMISSION

FROM: BRYAN HAWKINS, PORT DIRECTOR/HARBORMASTER

DATE: JANUARY 14, 2020

SUBJECT: HOMER SPIT PARKING PLAN – SCOPE OF WORK

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At the December 11, 2019 PHC meeting, it was announced that City Council had approved funding for a comprehensive Spit Parking Plan Study. Discussion on several parking topics were covered and it was asked that the Homer Spit Parking Plan be placed on the January meeting agenda.

With that consideration, Staff would like to request that the PHC help develop a Scope of Work for the upcoming parking study as one of their first discussion topics. A solid “scope of work” at this stage in the process, that includes the direction and points of focus important to the commission and public, would be very helpful when moving forward with the hiring and contract components of working with the eventual agency that facilitates the Parking Study.

For details on last month’s topics of discussion on parking please refer to Page 6-7 of the PHC December 11, 2019 meeting minutes submitted for approval and provided at the beginning of the packet.

#### RECOMMENDATION

For discussion. Any recommendations or direction to staff must be done by way of motion.

