



CITY OF HOMER

Department of Public Works

Industrial Waste Disposal Permit Application

Date: _____

Location of Proposed Discharge: _____
(include drawing of location) _____

Proposed Material to be Discharged: _____ Quantity: _____

Timing of Discharge: _____ Material Concentration: _____

Property Owner Name: _____

Address: _____

Contact: _____

Phone: _____ Email: _____

Known Alternatives to Proposed Discharge(s): _____

Please call Water / Sewer Superintendent at (907) 235-3170 for an appointment to discuss potential permit conditions and fees.

Applicant should review and comply with the City's Industrial Pretreatment Discharge and Waste Disposal Manual. A permit is required before disposing of industrial waste into the City sewer system. A person or entity qualifies as a "Significant Industrial User" when he, she or it meets at least one of the criteria listed in the definition of "Significant Industrial User" in HCC 14.04.015. Please consult the Public Works Department if you are unsure whether you need an Industrial Waste Disposal Permit. Disposing of unauthorized waste into the City sewer system is a violation subject to a civil penalty. See HCC 14.01.040. Complete this application form and submit it to the Public Works Department along with the required fee well in advance to ensure approval before you begin disposal. Industrial Waste Disposal permit fees shall be determined by the Public Works Director based on type of discharge, location of discharge, timing of discharge, potential impact to the City's collection and treatment systems, reasonableness of alternative methods of disposal. The Fee Schedule is posted on the City of Homer website at <https://www.cityofhomer-ak.gov>. The City of Homer Industrial Pretreatment and Discharge Rules and Regulations are available on the City of Homer website and in the Public Works Department offices.

Please contact the Public Works Department with any questions about the permit criteria, building specifications, approval process, timing, fees, or other information.

If you are dissatisfied with either the approval or denial of this permit, you have the right to appeal the decision to the City Manager no more than 30 days after the Public Works Director approves or denies the permit. See HCC 14.01.050. If you choose to appeal, you must file a written notice of appeal with the City Clerk and pay the fee set for the in the Fee Schedule within 30 days of the Public Works Director's decision on the permit application. Additional requirements for an appeal can be found in HCC 14.01.050(b).

Document and Information Request

Please provide the following information and documentation to the Public Works Director:

1. The name, mailing address and physical location of the Significant Industrial User (SIU) facility including the names of the operator and owner.
2. The 2012 North American Industry Classification System (NAICS) number of the SIU.
3. A list of all environmental permits held by or for the SIU facility.

4. A description of each product produced by type, amount, process or processes and rate of production, and a description of the type and amount of chemicals and raw materials utilized in the process (average and maximum amounts per day).
5. Site plans, floor plans, mechanical and plumbing plans and details of the SIU facility showing all sewers, sewer connections, inspection manholes, sampling chambers and appurtenances by size, location and elevation.
6. A description of the SIU operations, including a description of activities, facilities and plant process on the premises, and a description of all materials which are or may be discharged into the Sanitary System and the time and duration of such discharges.
7. A description of the average daily and instantaneous peak wastewater flow rates, in gallons per day, including daily, monthly and seasonal variations, if any, and time and duration of discharges.
8. A listing of existing and anticipated wastewater constituents and their characteristics, which shall include, but is not limited to, those substances identified in this chapter or possessing characteristics identified in this chapter, as determined by chemical and biological analyses performed by a laboratory certified by the ADEC.
9. A description of the nature, quantity and concentration of all pollutants or materials limited or prohibited by this chapter, that are discharged or are anticipated to be discharged into the Sanitary System, together with a statement regarding whether or not compliance with this chapter is being or will be achieved on a consistent basis and, if not, whether additional operation and maintenance activities or additional pretreatment is necessary for the SIU to comply with these rules.
10. Provide copies of licenses you hold – City business license, state business license, and/or state contractor license. (HCC 14.01.070(b)(1))
11. Provide a statement demonstrating your experience in substantially similar or the same construction projects. (HCC 14.01.070(b)(2))
12. Provide proof of liability insurance of not less than \$500,000 (or more if required by the Public Works Director). (HCC 14.01.070(b)(3))
13. Will the type of waste proposed for disposal damage the sewer system?
14. Provide the contact information for the engineering firm that will perform the work.
Engineering Firm: _____
Contact Name: _____
Address: _____
Phone Number: _____ email address: _____
15. Include the appropriate fee with your completed application. See Fee Schedule for the fee.

APPLICANT

Signature: _____ Date: _____

For Public Works Department use only

Fee paid? _____

Bond/Cash Deposit required by HCC 14.01.070? _____ If yes, amount: _____

Permit approved? _____

PUBLIC WORKS DIRECTOR

Signature: _____ Date: _____

Attach schedule of additional pretreatment or operational and maintenance activities if required.