



CITY OF HOMER

Department of Public Works

Water Filling Station Permit Application

Date: _____

Location of Proposed Station: _____
(include drawings of Station) _____

Proposed Quantity of Water to be Sold: _____ Hours of Operation: _____

Property Owner Name _____

Address: _____

Contact: _____

Phone: _____ Email: _____

Engineer's Name _____

Address: _____

Contact: _____

Phone: _____ Email: _____

Applicant must submit plans for review and approval by the City, provide a copy of ADEC approval to construct/operate the facility.

Before establishing or operating a water filling station to obtain water from the City of Homer water system, a permit is required. See HCC 14.08.170. Operating an unauthorized water filling station is a violation subject to a civil penalty. See HCC 14.01.040. Complete this application form and submit it to the Public Works Department along with the required fee well in advance to ensure approval before your construction date.

The Fee Schedule is posted on the City of Homer website at <https://www.cityofhomer-ak.gov/>. Please contact the Public Works Department with any questions about the permit criteria, building specifications, approval process, timing, fees, or other information. Please complete this application and submit it, along with the information requested within this application, to the Public Works Department. Please include the appropriate fee with your completed application. (See City of Homer Fee Schedule for associated fees)

If you are dissatisfied with either the approval or denial of this permit, you have the right to appeal the decision to the City Manager no more than 30 days after the Public Works Director approves or denies the permit. See HCC 14.01.050. If you choose to appeal, you must file a written notice of appeal with the City Clerk and pay the fee set for the in the Fee Schedule within 30 days of the Public Works Director's decision on the permit application. Additional requirements for an appeal can be found in HCC 14.01.050(b).

Document and Information Request

Please provide the following information and documentation to the Public Works Director:

Copies of licenses you hold – City business license, state business license, and/or state contractor license. (HCC 14.01.070(b)(1))

Copy of ADEC approval to construct and/or operate the facility.

A statement demonstrating your experience in substantially similar or the same construction projects. (HCC 14.01.070(b)(2))

Proof of liability insurance of not less than \$500,000 (or more if required by the Public Works Director). (HCC 14.01.070(b)(3))

A written description of the proposed water filling station site. Please include proposed quantity of water to be sold and your hours of operation.

Uniform or site-specific flow rate restrictions. (HCC 14.08.170(c))

Storage tank requirements. (HCC 14.08.170(c))

An itemized cost breakdown of the proposed water filling station improvements.

Provide the contact information for the engineering firm that will perform the work.

Engineering Firm: _____

Contact Name: _____

Address: _____

Phone Number: _____ email address: _____

Questions

Will the proposed water filling station cause adverse effects to the City Water System, and if so, how will the adverse effects be minimized? (HCC 14.08.170(c))

APPLICANT

Signature: _____ Date: _____

For Public Works Department use only

Fee paid? _____

Bond/Cash Deposit required by HCC 14.01.070? _____ If yes, amount: _____

Permit approved? _____

PUBLIC WORKS DIRECTOR

Signature: _____ Date: _____

List any Conditions imposed under HCC 14.08170(c):