



City of Homer

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Human Resources

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Memorandum 20-027

TO: City Council
THROUGH: Katie Koester
FROM: Andrea Browning, HR
DATE: February 5, 2020
SUBJECT: City Manager Interview Questions and Telephonic Interview Schedule

Telephonic Interview Schedule for City Manager candidates:

Wednesday, February 12th

4:00pm Michael Bork
5:00pm George Zoukee

Friday, February 14th

4:00pm Randy Robertson
5:00pm Adam Hammatt

Candidates listed above were given electronic copies of the 2020/21 Budget, as well as the Capital Improvement Plan. Background Authorizations were sent to each candidate and those are underway. Applicant Cynthia Northrop advised the City that she has accepted another City Manager position, and removed herself from consideration.

Attached are the interview questions as submitted by City Council members, broken down by suggested telephonic vs. in-person interview questions.

Please keep in mind that all applicants must be asked the same interview questions. If a candidate answers part of a question within a previous reply, each question still must be asked in order to afford the candidate the opportunity to answer the question more thoroughly.

Follow-up questions are expected and encouraged. If Council members would like clarification on any portion of a candidate's application- qualifications, why they want to leave their current or past position(s), the most appropriate time to ask this would be after the first question on the telephonic list.

Action to be taken: Revision of telephonic and in-person interview questions

